

AYUB TEACHING HOSPITAL, ABBOTTABAD

AVERAGE ANNUAL DEMAND OF STATIONERY ITEMS FOR THE YEAR 2018-19 A/STORE

S.No	Name of Items	Approx; Qty	Unit Rate	Total Amount
1	ACR Form (Gazzetted)	2000 Nos.		
2	ACR Form (Non-Gazzetted) Clerk etc	500 Nos.		
3	Ball Point (Red , Blue , Black) Piano per no (Pak Made)	10000 Nos.		
4	Whitener (Fluid) Dollar,Dux (07 ML) Per No	100 Nos.		
5	Board Marker. (Dollar) Per No.	500 Nos.		
6	Calculator (Citizen) 12 Digit	50 Nos.		
7	Carbon Paper 8 X 13 . 100-Pieces Per Pkt	100 Nos.		
8	Dak Folder (Raxine) for patient Record Best Quality.	500 Nos.		
9	Diary/Despatch Register No 8	200 Nos.		
10	Dollar pointer (Blue, Black, Red)	3000 Nos.		
11	Envelope 10" X 4.5" Khaki Per No	10000 Nos.		
12	Envelope File Size Khaki Per No.	5000 Nos		
13	Envelope A-4 Size Khaki Per No.	500 Nos.		
14	File Board Size 10" X 15" per No	1000 Nos.		
15	File Wrapper Raxcine	1000 Nos.		
16	Gum A.B.L.T Medium Size 142gm Per Bottle.	2000 Nos.		
17	Gum Stick UHU (21gm)	200 Nos.		
18	Highlighter (Marker). Dollar.Diff Colour	1000 Nos.		
19	Marker (Permanent)(Dollar). Per No.	3000 Nos.		
20	Paper Pin 50gm china. Per Packet	3000 Nos.		
21	Pencil Lead HB/Gold Fish per No	5000 Nos		
22	Pencil Red & Blue (Picasso,Gold Fish) per No	5000 Nos		
23	Peon Book. Best Quality	200 Nos.		
24	Computer Paper Legal,8.5x13 (Imported) 500 Sheet per Ream,HP, Double A, 80GM	2500 Ream		
25	Computer Paper A-4,8x11 (Imported) 500 Sheet per Ream,HP.Double A, 80GM	3500 Ream		
26	Pin Cushion. Plastic	50 Nos.		
27	Punch Machine Single per No	10 Nos		
28	Punch Machine Double per No	10 Nos		
29	Punch Machine Extra Large per No	05 Nos		
30	Register Blank Paper. No. 100 Per No.	2000 Nos.		
31	Box File (Ring) Best quality	100 Nos.		
32	Scotch Tape Size 1" per No (Deer)	10 Nos		
33	Scotch Tape 2" Per No (Deer)	10 Nos		
34	Scotch Tape 4" Per No (Deer)	10 Nos		
35	Cotton Tape 2" Per No	10 Nos		

S.No	Name of Items	Approx; Qty	Unit Rate	Total Amount
36	Masken Tape 1 " Per No	10 Nos		
37	Sharpener Steel	100 Nos.		
38	Table Flag	02 Nos		
39	Globe For Table	02 Nos		
40	Table Set (Marbal)	05 Set		
41	Short Hand Note Book.	100 Nos.		
42	Stamp Pad. 3" X 4 ½ " Per Pad (dollar,Crystal)	200 Nos.		
43	Stapler Machine (Medium Size) Per No	200 Nos.		
44	Stapler Machine Heavy Duty 50LB	02 Nos		
45	Stapler Machine Heavy Duty 100 LB	02 Nos		
46	Stapler Pin Dollar (Medium) Per Packet	2000 Pkts		
47	Office Pen (VIP) Per No (Parker)	02 Nos		
48	Stick Note Pad (3x2) 100 Sheet Each Pad, Difft Colour	10Pads		
49	Tag large Per Bndl, Best Quality	200 Bnd		
50	Tag Small Per Bundle, Best Quality	200 Bndl		
51	Uni Ball point (Black , Blue) Made in Japan	500 Nos.		
52	Eraser (Rubber)	10 Nos		
53	Sharpner Fixed With Table	02 Nos		
54	Flip Charts	10 Nos		
55	L-Folder (Transparent) A-4	10 Nos		
56	Name Tag (Ribbon,Clip,Card) For participants	50 Nos.		
57	Rubber band Per Pkt	05 Pkts		
58	Mouse Pad , Per No	05 Nos		
59	Table Basket , Per No (Best quality)	05 Nos		
60	Stapler Pin Remover	05 Nos		
61	White Paper size 8 X 13 packing 500-Sheets per ream	2000 Ream		
62	Stick File (Plastic) for office use	200 Nos.		
63	White Board Size 3x2	02 Nos		
64	Roll For Thermal Printer (3"x48") Per No	2000 Roll		
65	Duster Cloth Per No	05 Nos		
66	Stapler Pin (50 LB+100 LB)	20 Pkts		

The Qty of the above mentioned items can be increase or other wise.

The case is submitte before TAC for its recommendation, so that approval of the competent authority can be obtained.

DMS Article Store (End User)