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**Government of Khyber Pakhtunkhwa
Standard Bidding Document
FOR**

Procurement for Local Purchase of Medicine, Surgical Disposable
Non Drug items, Lab: Chemical, Dialysis Material & Oncology
Medicine for Local Purchase (**Bait UL Mal**) Medical Teaching
Institution, Ayub Teaching Hospital Abbottabad Under National
Competitive Bidding (NCR)

Tender (2019 & 20)

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PREFACE

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These Standard Bidding Documents have been prepared for use & prepared by the Medical Teaching Institution Ayub Teaching Hospital Abbottabad, for procurement of Local Purchase of medicine, Lab: Chemical, Dialysis Material and Surgical Disposable Non Drug Items for General Local Purchase through National Competitive Bidding (NCB) Khyber Pakhtunkhwa

The preparation of the standard bidding documents for Procurement of general zakat local Purchase of medicine, Lab: Chemical, Dialysis Material and of Surgical disposable (non drug) items, the said Bidding Documents are grouped in five parts.

Part-I Mandatory Documents

Part ii Financial Bids

Each section is prepared with notes [in Italics] intended only as information for the Purchaser or person drafting the bidding documents. They shall not be included in the final documents.

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TERMS & CONDITIONS FOR LOCAL PURCHASE (Bait ul Mal) 2019-20:

**Medicines & Surgical Disposable Drug Items / Surgical Disposables
Non Drug Items / Lab: Chemicals/Dialysis Material:**

1. Valid Retail License
2. Firm should be ATL
3. Firm should be register with KPRA
4. Narcotic License
5. Incom tax Return & firm should be on ATL
6. Last Year sale tax Return
7. Bank statement for the last years
8. undertaking on judicial stamp paper duly attested that the firm should not black listed for federal or any provincial government/other conditions specimen attached.
9. Undertaking that the desired CDR is attached with Financil Bids.
10. Distance Abbottabad Region
11. Noc from concern provincial Drug Inspector that firm is not blacklisted in any court of law anywhere in Pakistan

GENERAL TERMS&CONDITONS:

1. Bidding will be carried out as per Khyber Pakhtunkhwa Public Procurement Rules 2014.
2. The contract will be valid up to 30-06-2020 or till the finalization of new contract for the financial year 2020-21.
3. The financial bids for Medicine, Surgical/disposable shall be quoted separately.
4. The tender form can be obtained from the Procurement Cell after deposit of Rs. 1500/- as per date mentioned in advertisement.
5. The sealed envelope must bear "TENDER For LOCAL PURCHASE OF(Bait Mal Patients) for (MEDICINES/DIPOSABLES, LAB; CHEMICAL/) FOR THE YEAR 2019-20.
6. The Technical and Financial bids shall be submitted separately through courier Service / registered post to the Procurement Cell, as per date mentioned in advertisement.
7. Tender will be opened on _____ at 12.00 Noon by the purchase committee in presence of bidder who care to be present.
8. Bid Security / Earnest Money of Rs. 200000 shall be furnished by the bidders in the shape of Pay Order (PO) / Call Deposit Receipt (CDR) in the name of Hospital Director, AMTI.
9. Late bids Submitted after the due date and time will not be considered.
10. All the relevant documents given below must be attached with the technical bids.
11. Financial Bid of technically qualified Responsive bidders will be opened by the Purchase Committee in the presence of bidder who cares to be present.
12. Quotation must be computer printed and rate must be written in words and figures. Hand written and over written quotation shall not be accepted.
13. The quotation will be accepted on the highest rebate on retail price,
14. The contract will be awarded on the basis of highest rebate given on medicine printed retail prices whereas The agreement will be executed with the successful bidder on basis of terms and conditions.
15. However, in case of any dispute on non retail items i.e., Surgical/ disposable: etc, the rebate will be fixed as per open market rate.

16. The hospital authority can demand original invoice/warranty of the supplied stock at any time from contractor. If the contractor failed to provide the same, action will be taken against the Firm as per Drugs Act 1976.
17. The firm will be bound to supply all type of medicines/items i.e. Suturing Material, Dressing, Antiseptics, Disinfectant Labs, Chemical etc on demand as per sample approved by the End User/competent Authority.
18. In case of any non-availability of medicines, the firm will provide the evidence of the none Availability Certificate in shape of Non Available certificate from the concerned manufacturer(s) only and the substitute So provided shall be accepted after due consultation with the end users.
19. The L.P contractor will collect the sanction LP indents from the store/Hospital round the clock i.e. 24 hour duty including holidays and will Provide the medicine on the same day. However, He will also a depute one responsible person of his firm for covering emergency in all three shifts & in holiday.
20. The payment period will be within 90 days after the receipt of invoice/bills. The contractor shall not approach for clearance of bill within stipulated period and in no case shall stop the supply of medicine/items.
21. In case the firm fails to provide the sanctioned medicines, the same shall be arranged from open Market at the risk and cost of the contractor.
22. Any violation of the contract agreement shall make the firm / contractor liable for the following Actions as per KPRA Rules 2014:
23. The firm must be from district Abbottabad Region.
24. The firm must have at least one year experience from Govt/Private institution.

Imposition of penalty as follows:

a. PENALTIES

The supply of stock, under this agreement is required to be completed on the same day, after the receipt of the orders. If supplier failed to supply within stipulated period of time the same will be purchased from open market on the risk and cost of the firm with a penalty of 15% of none supplied the pending penalties if any shall be deducted from the suppliers before releasing their payments.

25. The rebate quoted will be considered without taxes i.e. income tax, stamp duty or other taxes which is implemented by the Government.
26. In case of any dispute arising out to this agreement, the matter shall be reported to the administration which will be settled by competent Forum (Hospital Director).
27. Conditional tender shall not be accepted.
28. The contractor will have to return the terms and conditions on judicial stamp paper of Rs. 200/- received with tender documents duly signed as a token of acceptance with their tender.

Hospital Director AMTI
Abbottabad.

MEDICAL TEACHING INSTITUTION, AYUB TEACHING HOSPITAL, ABBOTTABAD

GENERAL L.P (Medicine and Surgical Disposable)

Mandatory Documents for Local Purchase of Medicine & Non Drug Items

S.No.	Documents (Mandatory)
1	Valid Retail License
2	Firm should be ATL
3	Firm should be register with KPRA
4	Valid Narcotic License
5	Narcotic License
6	Incom tax Return & firm should be on ATL
7	Last Year sale tax Return
8	Bank statement for the last years
9	undertaking on judicial stamp paper duly attested that the firm should not black listed for federal or any provincial government/other conditions specimen attached.
10	Undertaking that the desired CDR is attached with Financil Bids.
11	Distance Abbottabad Region
12	Noc from concern provincial Drug Inspector that firm is not blacklisted in any court of law anywhere in pakistan

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MEDICAL TEACHING INSTITUTION, AYUB TEACHING HOSPITAL ABBOTTABAD.

TECHNICAL EVALUATION PERFORMA FOR SURGICAL DISPOSABLE NON DRUG ITEMS

Local Purchase (GLP, SSP, ZAKAT, BAIT-UL-MAL)

S.No.	A	B	C	D	E	F	H
	Names of Firm	<p>Physical visit of pharmacy a team of pharmacist nominatted by nominatted by HOD Pharmacy Services Departement to visti and check the pharmacy of local contractor in the following aspects.</p> <p>1. Cool chain 2. Norcortic Record 3. Computer software 4. Staffing Note: From 1 to 4 are mendatory and defidency of any point will lead to disculification of the firm</p> <p>Merit Points= 10</p>	<p>Qulifie Person Category A=10 Marks Qulified Person Category B=05 Marks</p> <p>Merit Points= 10</p>	<p>PHYSICAL STOCK STATUS of Medicien and Non Drug Items : During the time of visit the supplier/contractor maust have enough stock to meet the requirment of the Hospital.</p> <p>1. Physical stock amounting Rs From 7 to 10 Million =03Marks 2. Physical Stock amounting Rs From 11 to 15 Million =06 Marks 3. Physical Storck Rs: Above 15million 10 Marks</p> <p>Merit Points= 10</p>	<p>Bank statement show total Turn over from 1 to 3millions per Month=03Marks Bank Statement total Turn over from above 4 to 7 millions per Month=5Marks Bank Statement Show total Turn over Rs above 7 millions per Month=10Marks</p> <p>Merit Points= 10</p>	<p>Account officer=3mark Sale Manager=2Mark Office Record keeper=1mark Sweeper=1Mark Office boy=1Mark Accoun officer=2Marks</p> <p>Merit Points= 10</p>	<p>Total technical score 50 marks (Qualifying score 70% i.e 35 marks to be achieved for Qualification)</p>

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