

OFFICE OF THE HOSPITAL DIRECTOR
AYUB TEACHING HOSPITAL ABBOTTABAD



EVALUATION CRITERIA FOR UPGRADATION & RENOVATION (CIVIL, ELECTRICAL &HVAC WORKS) OF OPERATION THEATERS AT AYUB TEACHING HOSPITAL

Design and Supervision Consultant



M/S. _____

Due on: _____

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1. (a) Invitation for bids and (b) Check List
2. Evaluation Criteria

1(a) INVITATION FOR BIDS

Date: _____

ADP No: _____

Bid reference No: _____

Terms and Conditions

- i) Name, Complete Address, Contact Number and all branches address of the firm.
- ii) Company Establishment, Technical Profile, Memorandum of Association of Partnership Deed & registration with Security Exchange Commission of Pakistan (SECP)
- iii) Technical and Managerial staff Bio-data along with supporting documents.
- iv) Detail of Similar nature completed works during last 5-years
- v) Detail of related T&P and Machinery.
- vi) Registration with PEC in respective Category duly renewed & updated for current year **31-12-2019**
- vii) Financial Status for last three years including Bank Statement & Audit Reports.
- viii) Income tax Certificate.
- ix) Copy of KPRA registration Certificate for year 2019
- x) An affidavit on stamp paper in original duly attested to effect that there is no dispute/litigation of the firm with any department. Black listed companies by the Government will not be taken into consideration.
- xi) Eligible application should obtain pre-qualification documents containing guidelines and criteria at the cost of Rs. 3000/- (non-refundable) from office of the Deputy Director (Procurement), Ayub Teaching Hospital, Abbottabad during working hours without which application will not be entertained. All the requirements as per pre-qualification documents shall be provided along with application/brochure.
- xii) Applications of firms, black listed by any Government Agency will not be considered for pre-qualification. If the contractor/firm supplies incorrect information/documents, they shall be disqualified at any stage of work.
- xiii) Any other documents which the interested parties may consider necessary to be considered in the pre-qualification.
- xiv) Incomplete/conditional telegraphic Application shall not be entertained. Application must be signed by authorized persons.
- xv) Any other information can be obtained by visiting the site or from the office of Deputy Director (Maintenance), Ayub Teaching Hospital, Abbottabad.
- xvi) Bids will be open at on the day as mentioned in RFP, in the presence of bidders representatives who choose to attend at same address.

Address:-

OFFICE OF THE HOSPITAL DIRECTOR
ATH

**Hospital DIRECTOR
Ayub teaching Hospital**

1(b) CHECK LIST

The provision of this checklist is essential prerequisite along with Technical Bid.

S/NO	DETAILS	YES/ NO	PAGE# ANNEX.
1	Original receipt for purchase of tender		
2	Proof of Firm registration with Pakistan Engineering Council (PEC) in Category C-4& Above for specialization CE10, EE 04, ME-01,ME06 duly updated till year 2019 along relevant codes		
3	Proof of past import of quoted items from manufacturers (copy of bill of entry &etc)		
4	Original Literature/ Broacher of product showing complete contact details of the manufacturer already installed in completed or in hand projects		
5	Copy of previous installation reports / Completion Certificates in reputable Govt. / Private organizations.		
6	Copy of GST Certificate updated 2019		
7	Copy of NTN Certificate updated 2019		
8	Copy of KPRA Registration Certificate		
9	Copy of last three years paid income tax challan		
10	Copy of registration with chamber of commerce		
11	Bank certificates showing financial capability (last three years)		
12	Bidders questioner Performa for bid evaluation		
13	Certificate/ documentary proof of the effect that the principal is the		
14	Original manufacturer of the required goods (major components,		
15	mainframe, etc)		
16	Certificate regarding quality of production for conformity with		
17	International standards, International/ National certification from regularity body / professional body.		

2.EVALUATION CRITERIA

The company documents must show documents proof of the following:

- (a) AHRI Certifications
- (b) Eurovent Certifications
- (c) ISO 9001 & 14001 Certifications
- (d) Financial capability to annually sustain a multi-million Rupees level of work in Pakistan over 3 (three) years period.
- (e) Capability to schedule the work, monitor progress against schedules and modify schedules on a current and updated basis utilizing computerized CPM or equivalent techniques.
- (f) Capability to obtain and transport to the site all of the necessary materials required for execution.
- (g) Capabilities to manage supervise and perform the work in a manner and quality commensurate with the highest level achievable in the industry especially for operation theaters.

FIRM EVALUATION CRITERION

2.EVALUATION CRITERION:

The following criterion will be followed for the evaluation of the contractors who participate in the tenderprocess.

- ❑ Firms obtaining overall less than 70% marks and / or less than 50% marks in any section of the evaluation criteria shall not be approved.

Mandatory Requirement

S.No.	Parameters	Required	Obtained
1.1	Is your firm currently black-listed by any Government / Semi-Government organization? Affidavit on stamp paper must be attached.	NO	
1.2	Is your firm registered with Pakistan Engineering Council in Category C-4 & Above alongwith specialization CE10, EE 04, ME-01,ME06 If yes, please provide details.	YES	
1.3	Is your firm Successfully commissioned Air Cooled Water Chillers with minimum capacity of 100 USTR.(Preference will be given to Companies having experience in Hospitals) ,If yes, please provide details.	YES	
1.4	Registration With KPRA in the year 2019	YES	

Category Based Requirement

TYPE	Sr.	DESCRIPTION	Marks	Minimum Required	Obtained
Status Of Firm	4.1	Type of Firm <ul style="list-style-type: none"> ➤ Private Ltd ➤ Partnership ➤ Proprietorship 	8 5 3		
	4.1A	Distributer/supplier of HVAC product in Pakistan from last three years minimum.	5		
	4.2	Average Annual Turnover in last 3 years <ul style="list-style-type: none"> ➤ More than or Equal to 150 Million ➤ More than or equal to 120 Million ➤ More than or equal to 100 Million ➤ Less than Rs. 100 Million <p>Please provide relevant documents as evidence. (Bank Statement or audit report)</p>	7 5 3 0		
	4.3	Maximum Amount of HVAC Work Order Awarded in last 5 years <ul style="list-style-type: none"> ➤ Rs. 100 million& above ➤ Rs. 75 million& above ➤ Rs.50 million& above ➤ Less than Rs.50 million 	10 7 5 0		
		SUBTOTAL VOLUME / MAGNITUDE OF WORK	30		

TYPE	Sr.	DESCRIPTION	Marks	Minimum Required	Obtained
Past Experience	5.1	EXPERIENCE FOR UPGRADATION & RENOVATION (CIVIL , ELECTRICAL & HVAC WORKS)			
		➤ 7 years or above	10		
		➤ 5 to 6 Years	7		
		➤ 3to 4 Years	5		
	➤ Less than 3 year	0			
5.2	Work Done of Similar nature in last 3 years for orders above Rs.100 million successfully completed				
	➤ If more than 05 works	10			
	➤ 03-5 works.	7.5			
5.3	➤ 01 –03 works.	5			
5.3	Projects of HVAC system, similar nature and complexity Completed in last three years(ANNEXURE-A)	5			
5.4	Projects of HVAC system similar nature and complexity in-hand during last three years (ANNEXURE-B)	5			
5.5	Experience in HVAC				
	➤ Any Hospital or other Project In Pakistan In HVAC system with the minimum Capacity of 200 USRT(Successfully commissioned)	10			
	➤ Any Hospital or other Project In Pakistan In HVACsystem with the minimum Capacity of 150 USRT(Successfully commissioned)	7.5			
	➤ Any Hospital or other project in Pakistan in HVACsystem with the minimum capacity of 100 USRT(Successfully commissioned)	5			
	➤ No Hospital or other project based on HVACSystem with the capacity of 100USRT in Pakistan. (Successfully commissioned)	0			
	SUBTOTAL EXPERIENCE OF FIRM IN HVAC	40			

Human Resources	6.1	Highest qualification of Engineers (Civil + Mechanical) <input type="checkbox"/> Masters Level <input type="checkbox"/> Bachelor Level <input type="checkbox"/> Less than Bachelor <i>(Please provide list of civil & mechanical engineers on company letter head duly signed by company official)</i>	5 3 0		
	6.2	Number of Engineers <input type="checkbox"/> More than 5 <input type="checkbox"/> 3-4 <input type="checkbox"/> 2 <input type="checkbox"/> Less than 2	5 3.5 2.5 0		
	6.3	Average HVAC Experience by Engineer <input type="checkbox"/> More than 10 years <input type="checkbox"/> 7-10 <input type="checkbox"/> 5-7 <input type="checkbox"/> Less than 5 <i>(Please provide list of HVAC engineers)</i>	5 3.5 2.5 0		
	6.4	Number of Technical staff (supervisors/D.A.E.) on payroll <input type="checkbox"/> 8 <input type="checkbox"/> 5-7 <input type="checkbox"/> 3-4 <input type="checkbox"/> Less than 3 <i>(Please provide list of Technicians)</i>	5 3.5 2.5 0		
	6.5	Average HVAC Installation Experience by Technicians with D.A.E. Diploma <input type="checkbox"/> More than 25 years <input type="checkbox"/> 15-25 <input type="checkbox"/> 9-14 <input type="checkbox"/> Less than 9	5 3.5 2.5 0		
	6.6	Detail of Machinery & Equipment for execution <input type="checkbox"/> Proper Machinery owned by firm <input type="checkbox"/> Ranted machinery for execution <input type="checkbox"/> Machinery not available as per Requirement	5 4 0		
		SUBTOTAL WORKFORCE	30		
		TOTAL	100		

QUALIFICATION FORM-1

List of Previous Experience of Similar Nature of Works

NAME OF PROJECT & LOCATION	FULL NAME & ADDRESS OF CLIENT	TYPE OF CONTRACT PERIOD OF CONTRACT	CONTRACT VALUE (INDICATE CURRENCY IN PAK Rs. ONLY)	TYPE OF WORK	CARRIED OUT ALONG OR IN PARTNERSHIP (IF IN PARTNERSHIP STATE SHARE & NAME OF PARTNER)	START DATE	COMPLETION DATE

QUALIFICATION FORM-2

List all Projects of similar nature, which your firm has under way at this time

NAME OF PROJECT & LOCATION	FULL NAME & ADDRESS OF CLIENT	TYPE OF CONTRACT PERIOD OF CONTRACT	CONTRACT VALUE (INDICATE CURRENCY IN PAK Rs. ONLY)	TYPE OF WORK	CARRIED OUT ALONG OR IN PARTNERSHIP (IF IN PARTNERSHIP STATE SHARE & NAME OF PARTNER)	START DATE	COMPLETION DATE

ANNEXURE-C

QUALIFICATION FORM-3

**LIST OF PLANT AND EQUIPMENT ITEMS OWNED BY YOUR COMPANY AND/OR
EQUIPMENT TO BE LEASED OR PURCHASED TO BE USED BY YOUR COMPANY
FOR THIS PROJECT IF AWARDED THIS CONTRACT**

DESCRIPTION OF EQUIPMENT	EQUIPMENT OWNED AND YEARS OF SERVICES	EQUIPMENT TO BE PURCHASED OR LEASED	GIVE SPECIFICATION OF EQUIPMENT

Note:

From the above technical evaluation criteria the supplier/contractor scoring 70 or greater than 70 marks shall be technically selected/qualified and shall be further considered for financial bid opening. In case of JV leading party should fulfill all requirements.

2. Organization and Financial Data:

1. Type of Business Organization (Corporation, Joint Venture, Partnership etc.)
2. Date Business Founded.
3. Annual Volume (Turnover) last three years in Pakistani rupees (both parties).
4. Attach the latest audited Financial Statements of the last three years of your Company which should include the following documents. In the case of JV provide the documents for all the partners:
 1. Balance Sheet.
 2. Income Statement.

3. Performance Record:

1. Please provide a brief resume of works completed by your firm in the last five years including all jobs involving similar nature of works
2. List of projects currently in progress of similar nature of works.

4. Organization:

1. Provide organization chart of your firm. Indicate lines of communication and reporting responsibility.
2. Detail of key technical staff with their qualification and experience including of those who would be deputed for the proposed project.
3. Details of execution equipment, plants, machinery and tools owned by the organization and to be utilized on the project
4. Provide the list of subcontractors to which you intend to assign work. Indicate their main area of experience, the approximate amount of work to be assigned, their brief experience record and their organization and management staff.

5. List of References:

Any reference projects of HVAC System in Pakistan.