

AYUB TEACHING HOSPITAL, ABBOTTABAD

AVERAGE ANNUAL DEMAND OF STATIONERY ITEMS FOR THE YEAR 2020-21 A/STORE

S.No	Name of Items	Approx; Qty	Unit Rate	Total Amount
1	ACR Form (Gazetted)			
2	ACR Form (Non-Gazetted) Clerk etc			
3	Ball Point (Red , Blue , Black) Piano per no (Pak Made)			
4	Whitener (Fluid) Dollar,Dux (07 ML) Per No			
5	Board Marker. (Dollar) Per No.			
6	Calculator (Citizen) 12 Digit			
7	Carbon Paper 8 X 13 . 100-Pieces Per Pkt			
8	Dak Folder (Raxine) for patient Record Best Quality.			
9	Diary/Despatch Register No 8			
10	Dollar pointer (Blue, Black, Red)			
11	Envelope 10" X 4.5" Khaki Per No			
12	Envelope File Size Khaki Per No.			
13	Envelope A-4 Size Khaki Per No.			
14	File Board Size 10" X 15" per No			
15	File Wrapper Raxine			
16	Gum A.B.L.T Medium Size 142gm Per Bottle.			
17	Gum Stick UHU (21 gm)			
18	Highlighter (Marker). Dollar.Diff Colour			
19	Marker (Permanent)(Dollar). Per No.			
20	Paper Pin 50gm china. Per Packet			
21	Pencil Lead HB/Gold Fish per No			

22	Pencil Red & Blue (Picasso,Gold Fish) per No			
23	Peon Book. Best Quality			
24	Computer Paper Legal,8.5x13 (Imported) 500 Sheet per Ream,HP, Double A, 80GM			
25	Computer Paper A-4,8x11 (Imported) 500 Sheet per Ream,HP.Double A, 80GM			
26	Pin Cushion. Plastic			
27	Punch Machine Single per No			
28	Punch Machine Double per No			
29	Punch Machine Extra Large per No			
30	Register Blank Paper. No. 100 Per No.			
31	Box File (Ring) Best quality			
32	Scotch Tape Size 1” per No (Deer)			
33	Scotch Tape 2" Per No (Deer)			
34	Scotch Tape 4" Per No (Deer)			
35	Cotton Tape 2" Per No			
36	Masken Tape 1 " Per No			
37	Sharpener Steel			
38	Table Flag			
39	Globe For Table			
40	Table Set (Marbal)			
41	Short Hand Note Book.			
42	Stamp Pad. 3” X 4 ½ “ Per Pad (dollar,Crystal)			
43	Stapler Machine (Medium Size) Per No			

44	Stapler Machine Heavy Duty 50LB			
45	Stapler Machine Heavy Duty 100 LB			
46	Stapler Pin Dollar (Medium) Per Packet			
47	Office Pen (VIP) Per No (Parker)			
48	Stick Note Pad (3x2) 100 Sheet Each Pad, Difft Colour			
49	Tag large Per Bndl, Best Quality			
50	Tag Small Per Bundle, Best Quality			
51	Uni Ball point (Black , Blue) Made in Japan			
52	Eraser (Rubber)			
53	Sharpner Fixed With Table			
54	Flip Charts			
55	L-Folder (Transparent) A-4			
56	Name Tag (Ribbon,Clip,Card) For participants			
57	Rubber band Per Pkt			
58	Mouse Pad , Per No			
59	Table Basket , Per No (Best quality)			
60	Stapler Pin Remover			
61	White Paper size 8 X 13 packing 500-Sheets per ream			
62	Stick File (Plastic) for office use			
63	White Board Size 3x2			
64	Roll For Thermal Printer (3"x48") Per No			
65	Duster Cloth Per No			
66	Stapler Pin (50 LB+100 LB)			