

MTI,ATH ABBOTTABAD		
PHARAMCY SERVICES DEPARTMENT MTI,ATH ABBOTTABAD		
MEDICINE DEMAND LIST 2021-22		
S.NO	Item OF ITMES	DEMAND
1	Adrenaline 1mg Inj	6000
2	Amiodarone Inj	600
3	Aspirin 75mg Tab	3000
4	Atropine Inj	6000
5	Benzyl Penicillin 10lac iu Inj	12000
6	Calcium Gluconate Inj	15000
7	Captopril 25mg Tab	1500
8	Fondaparinaux 2.5mg Inj	1000
9	Fondaparinaux 7.5mg Inj	1000
10	Lipofundin 20% 250ml	3000
11	Octreotide 0.05mg Inj	1000
12	Pantoprazole 40mg Tab	10000
13	Silk 2/0 Straight Needle (Doz)	1000
14	Tranexamic acid 250mg	50000
15	Activated charcoal	10000
16	Acetyl Cysteine sachet	3000
17	Alpha Calcidol Tablet0.5 mg	3000
18	Alprazolam 0.25 mg Tab	3000
19	Aminophyllin Inj 100 mg	5000
20	Aminophyllin, Ammonium Chl, Diphenhydramin Syrup	2000
21	Atorvastatin Tab 20 mg	60000
22	Atropine Eye Drops	2000
23	Budesonid Formoterol Inhalor	6000
24	Calcium Acetate Tablet	20000
25	Calcium Tablet	20000
26	Cefoperazone Inj 1g	3000
27	Clopidogrel 300 mg Tab	20000
28	Colistimethete Sodium Inj	2000
29	Cran Berry Sachet	2000
30	Cyclopentolate 1 % Eye Drops	1000
31	Diclofenac Potasium tab 50 mg	3000
32	Digoxin 0.25mg Tab	2000
33	Dextrose 25% 25ml	8000
34	Famotidine Inj 500 mg	20000
35	Fostam Inhalor	2000
36	Fucidic Acid Ointment	2000
37	Furosemide + Amiloride Tab	6000

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38	Furosemide Tablet 20 mg	6000	1
39	Haloperidol Inj	2000	
40	Haloperidol Tab 1.5 mg	2000	
41	Haloperidol Tab 5 mg	2000	
42	Haloperidole Inj 5 mg	2000	
43	Hypertonic 25% 20ml	20000	
44	IVY Leaf Cough Syrup	6000	1
45	Losartan Potasium+HCT 25 mg/100mg	10000	1
46	Losartan Potasium+HCT 50 mg/100mg	10000	1
47	Metformin+Glibenclamide 500/5 mg Tab	15000	1
48	Methyl Dopa Tab 250 mg	5000	1
49	Metronodazole+Diazoxinide tab 200/250	10000	1
50	Metronodazole+Diazoxinide tab 400/500	10000	1
51	Nefidipine Retard Tab 20 mg	5000	
52	Nicorindle 10 mg Tablet	3000	
53	Nimesulide 100 mg Tab	6000	
54	omeprazole sachet	10000	1
55	Paracetamol+Caffien+Thioridazine Tab 500 mg	6000	
56	Paracetamol+Codien Phosphate Tab 500 mg	6000	
57	Pataprazole Tab 40 mg	20000	1
58	pheniramine 22.7 mg inj	80000	1
59	potassium chloirde 20ml	80000	1
60	Phenobarbiton Syrup	6000	
61	Phenylephrine HCl 10% Eye Drops	2000	
62	Pilocarpine Eye Drops	2000	
63	Piroxicam Tab 20 mg	6000	1
64	Proparacaine Eye Drops	2000	
65	Ramipril 5 mg Tab	7000	1
66	Ranolazine Tab 500 mg	7000	
67	Respridone tab 2 mg	5000	
68	Rosuvastatin tab 20 mg	6000	1
69	Sodium Citrate Syrup	3000	
70	Spiranolactone Tablet 25 mg	12000	1
71	Tartaric Acid Sachet	3000	
72	Tranexamic Acid Tab 500 mg	15000	1
73	Tropicamide Eye Drops	3000	
74	Urografin Inj 20 ml	5000	1
75	Vitamin D Inj	5000	1
76	Vitamin E Cap 400	10000	1
77	Warfarin 5 mg Tab	20000	
78	Xylomatozolin Nasal Spray 0.10%	2000	
79	Zinc Acetate 50 mg	8000	

80	Zinc Sulphate Solution 60 ml	3000	1
81	Acceclofenac Tab 100/200 mg	3000	
82	Acefyline cough syrup	3000	
83	Acetazolamide Tab 2502 mg	6000	
84	Alandronate 70 mg Tab	5000	
85	Albendazole Tab/Syp	6000	
86	Amitriptyline Tab 25 mg	6000	
87	Amlodipine + Telmisartan tab 10/80 mg	20000	
88	Amlodipine Tablet 10 mg	8000	
89	Amonium Chloride + Menthole Cough Syp	7000	1
90	Amoxicilli Susp 125 mg - 250 mg	8000	
91	Amphoterecin B Inj	3000	
92	Ampicillin + Cloxacillin Susp 250 mg	5000	
93	Atenolol 100 mg	3000	
94	Atorvastatin + Ezetimide tab 10/10 mg	7000	
95	Azithromycin 500 mg Tablet	20000	1
96	Azithromycin Susp 200 mg	20000	
97	Bambuterol Tablet 10 mg	3000	1
98	Beclamide Tab 50 mg	3000	
99	Beclomethasone Inj	5000	
100	Beclomthasone Dipriprionat Nebulization Inhalor	6000	
101	Benzalkonium chloride & Zinc oxide Mouth/W	3000	
102	Benzalkonium chloride, Dexamethasone, Tobramycin E/D	3000	
103	Benzylamine 0.15%, Chlorhexidine 0.2% Mouth Wash	3000	1
104	Betamethsone + Neosatin Ear/D	2000	
105	Brimonidine 0.2 % E/D	5000	
106	Bromocriptine Tablet 2.50 mg	3000	
107	Budesonid formoterol Cap	3000	
108	Benzylamine 0.15 % Mouth Wash	3000	
109	Calcium + Vitamin D Syrup	2000	1
110	Danazol Tablet	5000	
111	Dapagliflozin + Metformin 5/850, 5/1000 mg Tab	3000	1
112	Dapagliflozin 5/10 mg Tab	3000	
113	Calcium Pantothenate Syrup	3000	
114	Calcium+Vitamin D Tablet	4000	
115	Candesartan tab 4/8/16 mg	4000	
116	Carbimazole Tab 5 mg	5000	
117	Cefaclor Susp 125 mg - 250 mg	3000	1
118	Cefuroxime Syrup 125 mg/5ml	5000	1
119	Cephalaxin Cap 500 mg	3000	1
120	Cetylpyridinium chloride 0.02% Mouth/W	2000	

121	Chlorobutanol + Petrolatum E/Oint	3000
122	Chloroxynol Solution	4000
123	Chlorphenamine Maleate, Terpin hydrate, Potassium Bicarbonate, Ammonium Chloride, Tr. Senegl, Menthol, Ephedrine Hydrochloride, Potassium Guaiacol Sulphonate, Potassium Citrate Cough Syrup	5000
124	Cilostazole tab 50/100 mg	3000
125	Cinnarizine 25/75 mg Tab	2000
126	Citicholin Syp	5000
127	Citrizine Tablet 10 mg	3000
128	Clarithomycin Tab XL	4000
129	Clemestine Syrup 0.25 mg/ml	5000
130	Clonazepam Drops	3000
131	Clotrimazole Tab	4000
132	Clotrimazole Vaginal Pessaries	3000
133	Co-Triamoxole Tab/Syp	5000
134	Crotamiton + Sulfur Lotion	3000
135	Cyproheptadine orotate, carnitine chlorhydrate, lysine chlorhydrate, vitamin B1, Vitamin B6, Vitamin B12	4000
136	Dexibrufen Tab/Syp	3000
137	Dexlanzaprazole 30/60 mg	5000
138	Diclofenac Sodium Gel	2000
139	Diclofenac Sodium SR Tablet	3000
140	Diltiazem Tab	5000
141	Dimemorfan Syrup	3000
142	Dimenhydrinate inj	10000
143	Domperidone + Cinnarizine Syp	10000
144	Domperidone + Cinnarizine Tab	5000
145	Domperidone + Cinnarizine Tab	5000
146	<b>Domperidone tablet</b>	10000
147	Domperidone V Syrup	10000
148	Dorzolamide + Timolol 2/0.5 % E/D	5000
149	Dosulepin 25 mg / 75 mg tab	2000
150	Doxicyclin Cap	3000
151	Doxofyllin Syrup	2000
152	Doxofyllin Tablet	5000
153	Doxylamine Tablets	3000
154	Drotaverine 80mg Tab	8000
155	Duloxetine Tab 20/30/60 mg	3000
156	Empagliflozin Tab 10/25 mg	2000
157	Enalapril Tab 10 mg	5000
158	Erythromycin 250 mg tab	3000
159	Escitalopram 5/10/20 mg Tab	4000

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160	Famotidine Syp	2000
161	Fexofenadine Pseudoephedrine Tab 60/120	3000
162	Fexofenadine Tablet 60/120 mg	5000
163	Filgrastim 300 mcg Inj	3000
164	Fluconazole Cap 150 mg	4000
165	Fluconazole Syp	2000
166	Fluoxetine Syp	3000
167	Fluoxetine Tab 20 mg	4000
168	Flurbiprofen 100 mg tab	2000
169	Fosfomycin Inj 1 gm	3000
170	Getifloxacin 0.3 % E/D/Ointment	4000
171	Glimepride Tab 1 mg	10000
172	Glimepride Tab 2 mg	20000
173	Glimepride Tab 3 mg	3000
174	Glucosamine + Sodium Chondroitin sulphate tab 500/400 mg	50000
175	Glucose-D	30000
176	Haloperidol Syp	3000
177	Hydralazine Inj	4000
178	Hydrocortisone + Clotrimazole Cream	5000
179	Hydrocortisone inj 500 mg	3000
180	Hydroxy Chloroquine 200 mg	5000
181	Hydroxy propyle methyle cellulose 2 % E/D	3000
182	Hydroxyzine 25 mg tab	4000
183	Hyoscine Bromide 10 mg tab	5000
184	Ibandronic acid 150 mg tab	3000
185	Ibuprofen 400 mg Tab	6000
186	Indapamide 1.5-2.5 mg Tab	4000
187	Indomethacin 25 mg Cap	3000
188	Indomethacin Inj 200 mcg	4000
189	Insulin Glargine	2000
190	Insulin NPH Injection	6000
191	Iron polymaltose Drops	3000
192	Iron Polymaltose Syp	4000
193	Iron Sachet	5000
194	Ivabradin tab 5 mg	3000
195	Ivabradin tab 7.5 mg	4000
196	Labetalol Injection 50 mg	4000
197	Labetalol Tablet 100 mg	5000
198	Lansoprazole SR	5000
199	Levitiracetam Syp	3000
200	Levocitrazine Tab 10 mg	4000

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201	Levofloxacin 500mg Tab	5000
202	Lignocain Haemorrhoid Cream	6000
203	Linzolid syp 100 mg	3000
204	Liquid paraffin, Milk Of Magnesia, and Sodium picosulphate	4000
205	Lisinopril + HCT 10/12.5, 20/12.5 Tab	1000
206	Loperamide 2 mg Tab	2000
207	Loratidine Syrup 5 mg	3000
208	Lumefentrin + Artremether Syp	5000
209	Lumefentrin + Artremether Tab	6000
210	Lynestrenol 5 mg Tab	3000
211	Mebendazole Tab/Syp	3000
212	Mebevarine Tab 135 mg	4000
213	Melatonin 2/5/10 mg tab	2000
214	Meloxicam Tab 7.5/15 mg	20000
215	Menthol 0.06% w/w Eucalyptol 0.10% v/w Mouth wash	2000
216	Mesalazine tab 400/800 mg	2000
217	Metformin + Empagliflozin Tab 12.5/1000	3000
218	Metformin + Empagliflozin Tab 12.5/500	4000
219	Metformin + Empagliflozin Tab 12.5/850	5000
220	Metformin tab 1000 mg	10000
221	Methylcobalamin 500 mcg tab	20000
222	Moxifloxacin + Dexamethasone E/D	10000
223	Moxifloxacin Eye Drops	2000
224	Multivitamin + Zinc Tablet	3000
225	Multivitamin Drops	4000
226	Naphazoline + Pheniramine E/D	5000
227	Naphazoline Nitrate, Ephedrine HCl, 9 Alfa-FluoroPrednisolone Nasal Drops	2000
228	Naproxin Sodium 550 mg tab	3000
229	Natamycin E/D	4000
230	Nebivolol 2.5/5 mg tab	5000
231	Neomycin sulphate, polymyxin B sulphate, nystatin, dimethylpolysiloxane Tab/Cream	3000
232	Nepafenac 0.1% E/D	2000
233	Nifedipine SR 30mg	2000
234	Nifedipine Tab 30 mg	2000
235	Nimesulide Tab 100 mg	3000
236	Nimodipine Tab 10/30 mg	3000
237	Nystatin Oral drops	3000
238	Ornithine Inj	4000
239	Pancreatin, Bromelain, Dimethylpolysiloxane, Dihydrocholic Acid & Metaclopramide (Pepzyme) Tab	5000
240	Pancreatin, Trypsin, Chymotrypsin, Papain, Bromelain & Rutin Tab	3000

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241	Paracetamo+Tramadol Tab75/650 mg	5000
242	Paracetamol 500mg, Pseudoephedrine 30mg, Mepyramine Maleate 13mg, Pheniramine Maleate 13mg Sachet/Syp/Tab	2000
243	Paracetamol+Caffien 500/65 mg	4000
244	Paracetamol+Misoprostol Tablet	5000
245	Paracetamol+Orphenadine 50/650	6000
246	Phenazopyridine HCl Tab 100 mg	6000
247	Phloroglucinol / trimethylephloroglucinol tablet	6000
248	Pioglitazone + Glimepride 2/930	5000
249	Piracetam Inj	3000
250	Piracetam Syp	2000
251	Polyethylene Glycol (PEG 3350), Sodium Chloride,Sodium Bicarbonate,Potassium Chloride Sachet	3000
252	Polyethylene Glycol + Propylene Glycol E/D	2000
253	Potassium Chloride Tab	3000
254	Prednisolone 1% Eye Drops	2000
255	Prochlorperazine Tab 5/12.5 mg	3000
256	procylladine tablets	1000
257	Progestron Tablet	1000
258	Promethazine + Pholcodine Syp	2000
259	Promethazine Syp	1000
260	Propranolol Tab 10/40 mg	1000
261	Propylene glycol, lanolin, sorbitan sesquioleate, hard paraffin and white soft paraffin	1500
262	Prostaglandin E <sub>2</sub> Tab	2500
263	Quetiapine Tablet 25/50/100 mg	3500
264	Rabeprazole 20 mg Tab	26000
265	Respidone Syp	12000
266	Rifaxamin Tab 200 mg	15000
267	Risperidone Tablet 1/2/3/4 mg	10000
268	Rivaroxaban Tab 10/15/20/2.5 mg	8000
269	Saccharomyces Boulardil Sachet	6000
270	Salbutamol Syrup	2000
271	Salmeterol + Fluticasone inhalor	7000
272	Seratopeptidase DS tablet	5000
273	Sertraline Tab 50/100 mg	3000
274	Silymarin Syp	2000
275	Simvastatin Tab 10/20 mg	1000
276	Sodium Amidotrizoate + meglumine amidotrizoate Inj	8000
277	Sodium amidotrizoate/Meglumine amidotrizoate Inj	1000
278	Sodium bi carbonate tab 300 mg	3000
279	Sodium Citrate Syp	2000

280	Sodium Fusidate 500 mg tab	6000
281	Sodium Picosuphate Drops	5000
282	Sodium Picosuphate Tab	4000
283	Soducrem (Zinc oxide, Benzyl alcohol Benzyl benzoate, Benzyl cinnamate Lanolin, Sodium benzoate)	3000
284	Solifenacin Tab 5 mg	2000
285	Somogel (Lignocaine (Base) 0.60% w/w	5000
286	Spiranolactone Tablet 100 mg	2000
287	Sucralfate susp/syp	3000
288	Sulfacetamide Sodium and Prednisolone Acetate E/D	1000
289	Tamsulosin + Dutasteride Tab	10000
290	Telmisartan tab 20/40/80 mg	1000
291	Telmisartan tab 40 mg	2000
292	Terbutaline + Guaifenesin Syp	5000
293	Terbutaline Syp	4000
294	Tetrachlorodecaoxide Drops	3000
295	Thiocholchicoside Inj 2 mg/ml	2000
296	Thyroxine tab 50 mcg	2000
297	Tiotropium Bromide Cap 18 mg	1500
298	Tizinadine Tablet 2/4 mg	1000
299	Tobramycin + Dexamethaone E/D	2000
300	Tobramycin Eye Drops	3000
301	Topiramate Tab 25/50/100 mg	7000
302	Trimetabol Syrup (Metopine, L-Lysine, DL-Carnitine, Vitamin B1,B6 and B12)	8000
303	Inj:Lingnocain2%+Adrenaline 1:100000	30000
304	Triotropium 18 mcg Cap	3000
305	Tripolidine (Actidil) Syp	1000
306	Trypsin/Chymotrypsin Tab	25000
307	Ursodiol cap/Susp 250/500 mg	15000
308	Vibramycin Cap 500 mg	2000
309	Vidagliptin Tab 50 mg	3000
310	Virgin Silk 8/0	2000
311	Vitamin C, E, B Complex & Calcium	5000
312	Vitamin D Oral Drops	6000
313	Vitamin D Oral Drops	3000
314	Prolone Mesh 15*15	1000
315	Prolone Mesh 6*11	1000
316	Prolone Mesh 30*30	1000
317	prolene 0	2000
318	Vicryl 5/0	1000

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319	vicryl 7/0	1000
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**Government of Khyber Pakhtunkhwa  
Standard Bidding Document  
FOR**

**Procurement for Medicines/import medicine/dressing material  
Medical Teaching Institution, (ATH) Abbottabad  
Under National Competitive Bidding (NCB)**

**Tender (2021-22)**

## **PREFACE**

These Standard Bidding Documents have been prepared for use & prepared by the Ayub Medical & Teaching Institution Abbottabad, for procurement of Surgical Glove.

, through National Competitive Bidding (NCB) Khyber Pakhtunkhwa.

The preparation of the standard bidding documents for procurement of the said Bidding Documents are grouped in five parts.

Part-I Mandatory Documents

Part ii Instructions to Bidders (ITB)

Part iii Technical Evaluation Performa

Part IV demand list.

Part vi Contract Agreement

Each section is prepared with notes [in Italics] intended only as information for the Purchaser or person drafting the bidding documents. They shall not be included in the final documents.

## **PART -I**

### **Mandatory Documents.**

- a) Manufacturer/Importer, Distributore & whole sallahs.
- b) Income tax registration.
- c) Last year income tax return.
- d) Sales tax registration.
- e) Last year bank statement.
- f) Active on ATL.
- g) Acceptance of the following terms on stamp paper
  - 1 Acceptance of contract agreement/terms and conditions on judicial stamp paper.
  - 2 Attachment of CDR, s with financial bids.
  - 3 Bidder must not be blacklisted in any Govt. (Federal, Provincial or Local) or a public sector Organization.

## **PART -II**

### **Instructions to Bidders (ITB)**

#### **(A) General:**

##### **1 Scope of Bid**

AMTI invites bids for supply of surgical Disposable Non Drug items(Surgical Gloves) specified in Schedule of Requirements along with Technical Specifications and related services incidental thereto to meet the requirements AMTI Abbott bad with Bid Reference Number for the procurement activity as mentioned in Bid Data Sheet (BDS).

##### **2 Source of Funds**

AMTI Abbott bad

##### **3 Eligible Bidders**

3.1 This Invitation for Bidders (IFB) is open to all eligible registered manufacturers and importers supply of surgical Disposable Non Drug items. The Importer must possess valid authorization from the Principal origin.

3.2 Bidders under the declaration of ineligibility for corrupt and fraudulent practices issued by the Government (Federal, Provincial or Local) or a public sector organization are NOT ELIGIBLE.

##### **4. Corruption and Fraud.**

4.1 The Government of Khyber Pakhtunkhwa defines Corrupt and Fraudulent Practices as, *“offering, giving ,receiving or soliciting of anything of value to influence the action of the public official or the supplier or the contractor in the procurement process or in contract execution to the detriment of the Procuring agencies; or misrepresentation of facts in order to influence a procurement process or the execution of contract, collusive practices among bidder (prior to or after bid submission) designed to establish bid prices at artificial, non-competitive and any request for or solicitation of anything of value by any public official in the course of the exercise of this duty”*.

4.2 Indulgence in corruption and fraudulent practices is liable to result un rejection of Bids, cancellation of contract, debarring and blacklisting of the bidder, for a stated or indefinite period of

**5. Bidding for Selective Items.**

A Bidder, if he so chooses, can bid for selective items from the list of goods provided for the schedule of Requirements. A Bidder is also at liberty to bid for all the goods mentioned in the Schedule of Requirements provided he fulfills the requirements.

However, a Bidder cannot bid for partial quantities of an item in the Schedule of Requirement. **THE BID MUST BE FOR THE WHOLE QUANTITY OF AN ITEM REQUIRED IN THE SCHEDULE OF REQUIREMENT.**

**(B) The Bidding Procedures:**

**1. The Governing Rules.**

The Bidding procedure shall be governed by the Khyber Pakhtunkhwa Public Procurement of Goods, Works and Services KPPRA Rules, 2014.

**2. Applicable Bidding Procedure.**

The bidding procedure is governed by thy Rule 06 Para (2) KPPRA Rules, 2014.

**3. The bidding procedure is explained below:**

Single Stage, Two Envelop Procedure (Rule 2(b) KPPRA 2014)

- i) The bid shall comprise a single package containing two separate envelops. Each envelop shall contain separately the Technical Proposal and the Financial Proposal;
- ii) These envelops shall be marked as “TECHNICAL PROPOSAL” and “FINANCIAL PROPOSAL” OF MEDICINE/IMPORTMEDICINE/DRESSING MATERIAL in bold and legible letters to avoid confusion.
- iii) Initially only the envelop marked “TECHNICAL PROPOSAL” shall be opened; technical proposal is to determine the technical strength and consideration of the illegibility of the firm for the bidding process, which is to be carried out before the opening the financial bids.
- iv) The envelop marked as “FINANCIAL PROPOSAL” shall be retained in the custody of procuring agency without being opened.
- v) The Technical Evaluation committee shall evaluate the technical proposal, without reference to the price and reject any proposal which do not conform the specified requirements.
- vi) During the technical evaluation no amendments in the technical proposal shall be permitted.
- vii) The financial proposals of bids shall be opened publically at a time, date and venue to be announced and communicated to the Bidders in advance.

- viii) After the evaluation and approval of the technical proposal the Purchase committee shall at a time within the bid validity period, publically open the financial proposals of the technically accepted bids only. The financial bids found technically non-responsive shall be returned un-opened to the respective bidders; and
- ix) The bid found to be the best evaluated having lowest price shall be accepted

## **Preparation of Bids**

### **(A) The Bidding Documents:**

#### **1. Contents of the Bidding Documents**

The Bidding Documents include

### **PART -I**

#### **Mandatory Documents.**

- A) Manufacturer/Importers Distributors & whole sallahs
- B) Last year income tax return & the firm should be on ATL.
- C) Acceptance of the following terms on stamp paper
  - 1. Acceptance of contract agreement/terms and conditions on judicial stamp paper.
  - 2. Attachment of CDR, s with financial bids.
  - 3. Bidder must not be blacklisted in any Govt. (Federal, Provincial or Local) or a public sector Organization.

#### **2. Language of Bids.**

2.1 All Correspondences, communications associated with preparation of Bids, clarifications, amendments, submissions shall be written in English/Urdu. Supporting documents and printed literature furnished by the Bidder may be in any language provided they are accompanied by an accurate translation of the relevant passages in English/urdu, in which case, for purpose of interpretation of the Bid, the said translation shall take precedence.



### **3. Bid Price**

3.1 The Bidders should quote the prices of the goods according to the technical specifications the technical specifications of goods; different from the required specifications shall straightway be rejected.

3.2 The Bidder is required to offer a competitive price which must include all the taxes, levies, duties, prescribed prices.

If there is no mention of taxes, the offered/quoted price shall be considered as inclusive of all prevailing taxes/duties, etc.

3.3 The benefit of exemption from or reduction in the taxes and duties shall be passed as per Govt. rules.

3.3 Prices offered should be for the entire quantity of an item demanded in the Schedule of Requirement; partial quantity offered shall be straightway rejected. Conditional or alternate offer shall also be considered as non-responsive bid.

3.4 While making a price quote, trends/inflation in the rate of goods and services in the market should be kept in mind. No request for increase in price due to market fluctuation in the cost of goods or services shall be entertained.

### **4. Bid Currencies**

Price shall be quoted in Pakistani Rupees.

### **5. Bid Validity**

5.1 Bid Validity is for 90 days.

5.2 The TEC shall ordinarily be under an obligation to process and evaluate the bid within the stipulated bid validity period. However, under exceptional circumstances and for reason to be recorded in writing, if an extension is considered necessary, all those who have submitted their bids shall be asked to extend their respective bid validity

period. Such extension shall be for not more than the period to the period of original bid validity.

5.3 Bidders who;

- a) Agree to the Competent Authority request for extension of bid validity period shall not be permitted to change the substance of their bids; and
- b) Do not agree an extension of the bid validity period shall be allowed to withdraw their bids without forfeiture of their bid securities.

## **6. Format and Signing Of Bids**

6.1 The bidder shall prepare and submit its bid and provide original documents bas appropriate. Copies of any documents must be stamped and signed by the bidders.

6.2 The Bid shall be accompanied by the original receipt for the payments made for the purchase of the bidding document. In an event

Where the Bidder has downloaded the bidding document from the web, they will require to get the original payment receipt of the prescribed fee from the Procuring cell well before the date of submission of bid.

6.3 The original bid shall be typed or written in indelible ink and shall be signed by the bidder or a person or persons duly authorized to bind the bidder to Contract. The person or person signing the bid shall initial all pages of the bid form.

6.4 Any interlinear actions, erasures or overwriting shall valid only if they are initiated by the person or persons signing the bid.

6.5 Any tempering, illegitimate inclusion or exclusion in any part of the Standard Bidding Documents shall lead to disqualification of the bidder.

## **Submission Of Bids**

### **7. Sealing and Making of Bids**

The envelops shall be marked as “TECHNICAL PROPOSAL” and “FINANCIAL PROPOSAL” of Medicine/import medicine/Dressing Material in bold and legible letters to avoid confusion. Similarly, the Bidder shall seal both the proposals/bid in separate envelopes. The said two envelopes shall then be sealed in an outer envelope & bids must be submitted through courier, by hand tender will not be accepted.

### **8. Late Bids**

Any bid received by thy Procuring cell after the deadline for submission of bids prescribed by the Procuring cell shall be rejected and returned unopened to the Bidders

## **9. Withdrawal of Bids**

9.1 The Bidder may withdraw its bid after the bid's submission and prior to the deadline prescribed for opening of bids.

9.2 No bid may be withdrawn in the period between deadline for submission of bids and the expiration of the period of bid validity specified. Withdrawal of a bid during this period may result in forfeiture of the Bid Security submitted by the Bidder

## **Opening and Evaluation of Bids**

### **1. Opening of Bids by Procuring Agency**

1.1 All bids received, shall be opened by the Tender opening committee publicly in the presence of the Bidders on their representatives on the date, time and venue prescribed in Advisement.

1.2 All Bidders in attendance shall sign an attendance sheet.

1.3 The Purchaser shall open one bid at a time and read out aloud its contents which may include name of the Bidder, category tendered for any discounts, any bid modifications or withdrawal, the presence or absence of requisite bid security, unit as well as total bid price and such other details as the Purchaser, at its discretion, may consider appropriate if not in conflict with Khyber Pakhtunkhwa Public Procurement of Goods, Works and Services Rile 2014 specifically Rule 37.

1.4 The Procuring cell shall have the minutes of the Bid opening (technical and when applicable financial) recorded.

1.5 No Bid shall be rejected at technical proposal/bid opening, except for late bids, which shall be returned unopened to the Bidder.

1.6 The Financial Bids found having without Bid Security shall also be returned unannounced to the bidders. However, prior to return to the bidder, the Chairman of the Purchase/Procurement Committee shall record a statement giving reasons for return of such bid(s).

## **2. Clarification of Bids**

During evaluation of the bids the TEC may, at its discretion, ask the bidder for a clarification and the response shall be in writing and no change in the prices or substance of the bid shall be sought, offered or permitted.

## **3. Examination of Technical BIDS**

After opening of the bids by Tender opening committee, the bids will submitted to TEC FOR Technical Evaluations.

## **4. Examination of Financial BIDS**

4.1 The firms achieved the qualified marks against the quoted items so as its financial bids will be opened by Purchase Committee.

4.2 In the financial bids the arithmetical errors shall be rectified on the following basis.

- a) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall the corrected.
- b) If the Bidder does not accept the correction of the error, its bid shall be rejected, and its Bid Security may be forfeited.
- c) If there is a discrepancy between words and figures, the amount in words shall prevail.
- d) For the purpose of comparison of bids quoted in different currencies, the price shall be converted into Pak Rupees. The rate of exchange shall be the Selling rate,

prevailing on the date of opening of bids specified in the bidding documents, as notified by the State Bank of Pakistan/National Bank of Pakistan on that day.

e) A bid once opened in accordance with the prescribed procedure shall be subject to only those rules, regulations and policies that are in force at the time of issue of notice for invitation of bids.

f) the procurement cell prepared the comparative statements of the product and purchase committee approved the drugs items

## **5. Announcement of Evaluation Report**

The TEC may announce the results of the bid evaluation in form of a report through its website of the institution or display office notice board, giving justification for acceptance or rejection of bids at least ten days prior to the award of procurement Contract.

## **6. Re-Bidding**

6.1 If the TEC has rejected all bids under Rule 47, it may call for a re-bidding Khyber Pakhtunkhwa Public Procurement of Goods, Works & Services Rules 2014 (Rule-48).

6.2 The TEC before invitation for re-bidding shall assess the reasons of rejection and may revise specifications, evaluation criteria or any other condition for Bidders as it may deem necessary.

## **Award of Contract**

### **7. Acceptance of Bid and Award Criteria**

The Bidder, whose bid is found to be most closely conforming to the Evaluation Criteria and having the lowest evaluated responsive bid, if not in conflict with any other law, rule, regulation or policy of the Government of Khyber Pakhtunkhwa, shall be awarded to the Contract within the original or extended period of bid validity.

### **8. Competent Authority Right to vary quantities at the time of Award**

The competent Authority reserves the right at the time of the award of the Contract to increase or decrease, the quantity of goods originally specified in the Schedule of Requirements without any change in unit price or other terms or conditions

### **9. Notification of Award**

9.1 Prior to the expiration of the period of the bid validity, the procurement cell shall notify to the successful Bidder in writing that its bid has been accepted Rule 46 in conformity with provision of Section 31 of the act in these rules.

9.2 The notification of the award shall constitute the formation of the Contract between the competent authority and the successful Bidder.

9.3 The enforcement of the Contract shall be governed by the Rule 50 of the Khyber Pakhtunkhwa Public Procurement of Goods, Works & Services Rules 2014.

## **10. Limitation on Negotiations**

10.1 Negotiations that may be undertaken in finalization of the Contract shall not relate to the price or substance of bid specified by the Bidder but only to minor technical, contractual or logistical details.

10.2 Negotiations may relate to the following areas; (the list is being provided as guidance as only and under no circumstances be treated as exhaustive and final):

- Minor alternation to technical details, such as scope of work, the specification or drawings;
- Minor amendment to the Special Condition of Contract;
- Finalization of payment schedule and ancillary details;
- Mobilization arrangements;
- Agreement on final delivery or completion schedules to accommodate any changes required by the Procuring Agency;
- The proposed methodology or staffing;
- Inputs required from the Procuring Agency;
- Clarifying details that were not apparent or could not be finalized at the time of the bidding;
- The Bidder's tax liability in Pakistan, if a Bidder is a foreign company.

## **11. Negotiations shall not be used to:**

- Substantially change the technical quality or details of the requirement, including the task and responsibilities of the Bidder or the performance of the goods;
- Substantially alter the terms & conditions of the Contract;
- Reduce unit rates or reimbursable costs;
- Substantially alter anything which formed a crucial or deciding factor in the evaluation of the bids or proposals;

- Alter the submitted financial bid.

## **12. Signing of Contract**

- I. After the completion of Contract Negotiations the Purchaser shall send the Bidder the Contract Agreement Form provided in Part-Two: Section IV of these Standard Bidding Documents, incorporating all agreements between the Parties.
- II. Within one week of the receipt of the Contract Agreement Form, the successful Bidder and the Purchaser shall sign the Contract in accordance with the legal requirements in vogue.
- III. Unless the procurement contract has already entered into force a contractor or supplier feeling aggrieved by the Order of a Purchaser accepting a bid may file an application for review.
- IV. If a successful Bidder, after completion of all codal formalities show an inability to sign the Contract then its Bid Security shall stand forfeiture and the firm may be blacklisted and de-barred from future participation, whether temporarily or permanently. In such situation the Purchaser may award the Contract to the next lowest evaluated Bidder or call for a new bid.
  - a) The Contract shall become effective upon affixation of signature of the Purchaser and the selected Bidder on the contract document, shall be governed for the period of one year up to 30/06/2020 or till the finalization of new contract. All Goods and related Services to be supplied under the contract that are required to be imported in Pakistan shall have their origin in eligible source countries as prescribed by the commercial polices of Federal Government Of Pakistan and all expenditures made under the contract shall be limited to such goods and services.
  - b) For purpose of this Clause “origin” means the place where the goods are produced, or the place where the related services are supplied. Goods are produced when, through manufacturing or processing.

**PART -III**

**TECHNICAL EVALUATION PERFORMA FOR MEDICINE/IMPORT MEDICINE/DRESSING MATERIAL**



**PART IV**

**DEMAND LIST.**

**PART VI**

**CONTRACT AGREEMENT:**

**CONTRACT AGREEMENT FOR MEDICINE/IMPORT MEDICINE/DRESSING MATERIAL  
FROM MANUFACTURERS, IMPORTERES, DISTRIBUTORES AND WHOLE SALLARES**

**THIS CONTRACT** is made at on day\_\_\_ of \_\_\_\_\_ between the Hospital Director AMTI Abbottabad (hereinafter referred to as the “Purchaser”) of the first Part; and m/s \_\_\_\_\_ having its registered office at\_\_\_\_(hereinafter called “the Supplier”)of the second part(hereinafter referred to individually as party and collectively as the “Parties”)

**Whereas** the Purchaser invited the bids of procurement of good Surgical Gloves in pursuance whereof m/s \_\_\_\_\_being the Manufacturer/Importer Distributors & whole sallahs in Pakistan and ancillary services offered to supply the required item (s); and whereas, the purchaser has accepted the bid by the Supplier;

**Now the parties to this contract agree to following;**

**ACCORDING TO THE AGREEMENT**

- 1 The supplier shall be responsible to deliver the stores at the premises of Health Institution i.e. AMIT Abbott bad/Hospital Director and shall not be entitled to any transportation charges.
- 2 All the supply shall conform to the specifications mentioned in approved list shall be freshly manufactured or as per rule in case of complain the stock will be returned or replaced free of cost with the standard quality within one month from the date of intimation to the supplier, and supplier shall also render himself liable to such other action as may be taken under the rules..
- 3 The Selection (Purchase) committee of AMTI can Blacklist or forfeit Call Deposit of the Manufacturer/Importer Distributors & whole sallahs under Khyber Pakhtunkhwa Public Procurement of Goods, Works and Services Rules 2014 for non-supply, substitute supply etc.

**23. SPECIAL PACKING & LABELING**

- a) The item shall clearly indicate expiry date. The manufacturer shall ensure that the supplied item to Govt: Institute shall be stamped, the wording MCC OR MTI ATH SUPPLY & NOT FOR SALE on Primary, secondary and Tertiary Label.
- b) The items shall be packed in strong wooden or card board boxes with sufficient packing material inside to avoid breakage or damage during transportat

**24. Validity of Approved Rates**

A) The rates will be valid up to 30-06-2021 or till the finalization of new contract for the financial year 2022-23.

**25. WARRANTY**

The supplier shall provide warranty on prescribed form.

**26. PAYMENT SCHEDULE**

Bills for payment in triplicate along with all other relevant documents shall be submitted to the Purchaser after complete supply of items. Income tax as per Govt policy will be deducted. An Income Tax Certificate will be issued by the concerned Hospital Director etc to the supplier. Similarly Sales Tax or any other Tax shall also be levied on the suppliers as per Govt policy during financial year. The payment will be made with maxim of 60 days after supply & after inspection & testing if deems necessary,

**27. PENALTIES**

The supply of stock, under this agreement is required to be completed within 30 days or the period extended, after the receipt of the orders. The supplier may however avail 15 days extension with 3% penalty on the cost of non-supplied items and after the expiry of the said extension another 15 days can be availed but with total of 7% penalty on the cost of non-supplied items.

**Expiry Clause**

The shelf life in case of imported items must not be less than 70% and in case of local items 90% at the time of delivery.

28. In case of short expiry the Hospital Administration will communicate in writing six months before the expiry date for replacement with fresh stocks the firms will bound to replace the said short expire stock on its own expense, in case of expiry the lose will be deducted from the supplier.
29. In case any complaint or suspicious quality the sample will be analyzed through Provincial DTL on the risk & cost of the supplier.
30. In case of poor or non consumption of the any item the supplier will have to replace stock with other required approved item or return the stock.
31. After approval of the rates the successor bidder must be provided agreement of judicial paper.

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**Hospital Director AMTI**



	<b>MEDICAL TEACHING INSTITUTION,AYUB TEACHING HOSPITAL ABBOTTABAD.</b>	<b>STATUS</b>
	<b>MANDATORY PERFORMA (2021-22)</b>	
	<b>MEDICIENS/DRESSING/IMPORTED MEDICINES</b>	
<b>S.NO</b>	<b>DOCUMENTS</b>	
1	MANUFACTURE/IMPORTER,DISTRIBUTORS & WHOLE SALLERS	
2	INCOMTAX REGISTRATION	
3	LAST YEAR INCOMETAX RETUURN	
4	SALE TAX REGISTRAION	
5	LAST YEAR SALE TAX RETRUN	
6	LAST YEAR BANK SATATMENT	
7	ACTIVE ON ATL	
8	ACCEPTENCE OF TERMS AND CONDITION ON STAMP PAPER,FIRM IS NOT BLACKLISTED AND CDR IS ATTACHED WITH FINACILA BIDS	

Miss:Huma  
Member

Mr.Ahmad Raza Pharamcist  
Member

Mr.khalid Burki Phamacist  
Member

Mr.Asif Nawaz Pharmacist  
CHAIRMAN

