



**Ayub Teaching Hospital
Abbottabad**

Standard Bidding Document

For

**Maintenance and services contract for CT-Scan
Machine**

Under

National Competitive Bidding (NCB)

FOR THE YEAR 2022-2023

ADVERTISEMENT

Ayub Teaching Hospital

S.NO	Description	Detail
1	Bid reference number	AYUB Teaching Hospital- Abbottabad Tender/2022-23
2	Name of Client & source of funds	MTI/ ATH/.
3	Name of Goods	Maintenance And Services of CT-Scan Machine
4	Commencement date of provision of Bidding Document Closing date of issuance of tender documents	As per advertisement notice.
5	Bidding for Selective Items	Yes
6	Bidding procedure	Single Stage TWO Envelops Procedure
7	Clarification(s) on Bidding Documents	Ayub Teaching Hospital Abbottabad
8	Language of bid	English

Ayub Teaching Hospital

9	Bid Price	Bid Price shall be inclusive of all duties
10	Currency of Bid	PKR
11	Amount of Bid Security / Earnest Money	<i>The Bidder shall furnish, as part of its bid, a Bid Security as per advertisement in the name of Hospital Director, ATH, Abbottabad.</i>
12	Last date and time for receipt of bidding document	As per advertisement notice Through registered post or courier service by hand tenders will not be accepted.
13	Date, time and venue of opening of technical bids	As per advertisement notice
14	Duration of Contract	Framework contract
15	Bid Validity	90 Days

Ayub Teaching Hospital

TERMS AND CONDITIONS.

Ayub Teaching Hospital Abbottabad requires Repair, Annual Service and Maintenance contract with all parts and Without Parts of C.T. Scanner Model Aquilion- Prime

Manufacturer: Toshiba Medical System installed in Ayub Teaching Hospital Abbottabad.

1. The contract will be for the period of one year from the date of issuance of contract, further extendable for further 01 year if agreed by both parties on the satisfactory report by the end user and Electro medical Department.
2. Sealed bids are invited from the reputed firms, with established credential in terms of technical, financial and managerial capabilities and registered with income & sale tax departments for the Annual Service and Maintenance contract of C.T. Scanner Model Aquilion-PRIME with all parts and Without Parts.
3. Single stage – two envelopes bidding procedure shall be applied. The envelopes shall be marked as financial proposal and technical proposal in bold and legible letters. Financial proposal of the bids found technically non-responsive will be returned unopened to the respective bidders.
4. The late arrivals of bids will not be entertained. The tenders will be opened by the purchase committee in the presence of the bidders or their authorized bidders (who choose to be present) in the Conference Room of Ayub Teaching Hospital, Abbottabad.

MANDATORY DOCUMENTS

1. Active Status on ATL
2. NTN Registration.
3. GST Registration.
4. Last year Income Tax.
5. Last year sale tax return.
6. Last three years Bank Statement.
7. Affidavit on stamp paper duly attested regarding not blacklisting by any Govt /Semi Govt: departments
8. Bid security in shape of Call Deposit as mentioned in advertisement/@ 2 % against quoted calculated amount may attach with the bid. (for both with parts and without parts)

TECHNICAL EVALUATION CRITERIA:

For evaluation of bids KNOCKED DOWN CRITERIA will be applied.

1. The firm must have past performance in the relevant field. The certificate must be attached of different well reputed public sector hospitals maintaining such equipment.
2. The firm must provide Valid Authorization letter and spare parts availability certificate from original manufacturer.
3. Infrastructure for execution of after sales services mentioned by the bidder shall be evaluated for its suitability as per provisions given in specification of other requirements mentioned in the bidding documents.
4. The firms shall also declare the make, model, country of origin of all accessories to be replaced with new one of the C.T. Scanner Model Aquilion Prime.
5. Bidders are required to submit the following information in the following format along with documentary evidence as under:-

Ayub Teaching Hospital

- I. Affidavit of 2 % bid security Bid Security.
 - II. Audited Balance Sheets please enclose audited annual balance sheets.
 - III. Details of Income Tax (Last three years)
 - IV. Details about Bank Statement (Last three years)
6. An affidavit from bidders shall be submitted on stamp paper of Rs.100/- stating that their firm (s) has never been blacklisted by any of the Federal and Provincial Government or organizations of the State/ Central Government in Pakistan.
7. Submission of original receipt of purchase of tender.

GENERAL CONDITION OF CONTRACT:

1. The firm / bidder will quote both rates with parts and without parts.
2. The successful firm will be bound to deposit 10% performance guarantee issued by any scheduled bank in the name of Hospital Director Ayub Teaching Hospital Abbottabad, at the time of award of contract and it will be returned after completing contract on the production of satisfactory report from end user as well as Electro medical Department of Ayub Teaching Hospital Abbottabad.
3. The firm will be bound to replace the brand new parts after proper entry into the stock register of the store and duly checked & verified by Authority and Electro medical Department of this hospital prior to be replaced/ installed in the relevant equipment.

Ayub Teaching Hospital

4. The firm shall keep the stock of all the spare parts to minimize down time. If any part or parts of the C.T. Scanner Model Aquilion Prime become unserviceable during the contract period, it shall be promptly replaced with a new part / parts.
5. The firm will base a permanent technical person whole time in Ayub Teaching Hospital on his own cost.
6. The following formula will be applied for down time calculation.
 - 100-95%: No penalty.
 - 95-85%: The service contract will be extended by 2 times the number of days as extra down time.
 - 85-75%: the service contract will be extended by 3 times the number of days as extra down time.
 - 75% or below: The service contract will be extended by 4 times the number of days as extra down time.
7. Performance of the firm and bills of firm will be cleared on the satisfactory report of the firm duly satisfied by Head of Radiology Department and Electro Medical Department of Ayub Teaching Hospital Abbottabad of every quarter of the contract.
8. Tender form should be signed for acceptance of terms and conditions by the tenderer and submit along with quotation.
9. The bidder must have their own workshop physically and can be checked at any time by the committee / authority. In case of bogus information and if the workshop does

Ayub Teaching Hospital

- not exist physically, then the tender will be cancelled. CDR and security will be forfeited and the firm will be blacklisted.
10. The firm shall be bound to complete the repair, service and maintenance work of C.T. Scanner Model Aquilion-PRIME inside the hospital premises. If any part is needed to take outside hospital premises for repair work it should be done only with prior permission from the authority.
 11. The firm will be responsible to rectify any loss occurred during its repair / service, at its own cost and expenses.
 12. The response time of the firm for any complaint or any non functionality of the machine in whatever condition is 24 hours.
 13. Firm must have tools, calibration equipment regarding repair and calibration of C.T Scan and a certificate must be provided regarding list of calibration tools.
 14. Rate Quoted must be in printed form: hand written quoted rate will be rejected.
 15. Tender will be received and opened as per advertisement notice.
 16. Tender will be considered according to KPPRA rules.
 17. The KPPRA standard bidding documents for services/ General Condition of the contract are part of the bidding Documents
 18. The tender envelopes must be sealed and clearly Marked as "Name of Tender" which shall be addressed to Hospital Director Ayub Teaching Hospital.
 19. The bidding documents fee Rs. 1500/- is non-refundable
 20. Incomplete tender will not be accepted.

Ayub Teaching Hospital

21. Conditional tender will not be accepted.
22. The quoted rates should be inclusive of all Govt taxes applicable {income tax, GST (if Applicable), Stamp duty, KPRA, Professional Tax and any other applicable taxes} & any additional charges imposed by the Govt.
23. The Hospital authority shall not pay any charges on account of transportation /installation/commissioning etc
24. All prices mentioned in the financial proposal shall be in Pak Rupees (PKR).
25. Each page of the tender shall be signed by the bidder. If not signed the bid will be rejected.
26. The blacklisting manual is part of this bidding document.

HOSPITAL DIRECTOR
Ayub Teaching Hospital