



(MEDICAL TEACHING INSTITUTION) MTI-ATH AYUB TEACHING HOSPITAL

Address: Mansehra Road Abbottabad Phone # +92 9220157 Website: www.ayubmed.edu.pk Email: seniormanagerhr.ath@ayubmed.edu.pk



HOSPITAL DIRECTORATE

Office of the Senior Manager Human Resource & Organization Development MTI ATH/AMC/ACD Abbottabad.

VACANCY ANNOUNCEMENT

The Ayub Teaching Hospital, Abbottabad is an Autonomous Medical Teaching Institution with a Board of Governors as prescribed by the government of Khyber Pakhtunkhwa under Medical Teaching Institutions Reform Act 2015 and amendments therein; MTI ATH/AMC/ACD is an equal opportunity employer with no Gender bias. Ayub Teaching Hospital, Medical Teaching Institution (ATH/AMC/ACD) Abbottabad is a Tertiary Care 1500 beds Hospital under MTI Act, 2015 (as amended from time to time) requires the services of the following as per below mentioned conditions:-

CLINICAL /NON-CLINICAL / NURSING POSITIONS	
S#	NOMENCLATURE/ GRADE /AGE/NO. OF POST
01	INTERNAL AUDITOR IPS-07 Age: up to 45 Years (relax able by Board) (No. of Post- 01)
02	EXPERIENTIAL REGISTRAR (IPS-06) Age limit: 40 Years Domicile: KPK (No. of Post- 46)
03	TRAINEE REGISTRAR (IPS-05) Age limit: 35 Years Domicile: KPK (No. of Post- 19)
04	SOFTWARE ENGINEER (IPS-05) Age limit: 35 Years Domicile: KPK (No. of Post- 01)
05	Electrical Engineer (IPS-05) Age limit: 35 Years Domicile: KPK (No. of Post- 01)
06	Associate System Engineer (IPS-05) Age limit: 35 Years Domicile: KPK (No. of Post- 01)
07	HIMS Administrator (IPS-05) Age limit: 35 Years Domicile: KPK (No. of Post- 01)
08	HR Officer (IPS-04) Age limit: 35 Years Domicile: KPK (No. of Post- 05)

09	Registered Nurse (IPS-04) Age limit: 35 Years (Male/Female) Domicile: All Pakistan (No. of Post- 60)
10	HR Assistant (IPS-03) Age limit: 35 Years Domicile: KPK (No. of Post- 06)
11	Cath Lab Technician (IPS-02) Age limit: 35 Years Domicile: KPK (No. of Post- 03)
12	Sub Engineer (Electrical) (IPS-02) Age limit: 35 Years Domicile: KPK (No. of Post- 01)
13	Power Electrician (IPS-02) Age limit: 35 Years Domicile: KPK (No. of Post- 01)
14	Wireman (IPS-02) Age limit: 35 Years Domicile: Hazara Division (No. of Post- 01)
15	Electrician (IPS-02) Age limit: 35 Years Domicile: Hazara Division (No. of Post- 01)
16	Patient Services Assistant for ER (IPS-02) Age limit: 35 Years Domicile: KPK (No. of Post- 12)

QUALIFICATION

- Must be registered as "Grade A Nurse" with the Pakistan Nursing Council with current license to practice.
- Four years qualification which includes Three years General Nursing Diploma course and one-year Midwifery Diploma Course from an approved school of nursing and Midwifery in Pakistan.

OR

- Four years qualification which includes Three years General Nursing Diploma course and one-year post registration diploma/specialty (Post RN).

OR

- Bachelor Degree in Generic Nursing (BScN) with GPA 2.5 (Minimum) from an accredited Nursing Educational Institute (approved by Pakistan Nursing Council).

EXPERIENCE

- Preference will be given to the candidates having experience in a reputable private/public sector hospital. Candidate must be computer & English literate.

QUALIFICATION

- BBA (Hons) or MBA-HR/HRD (16 years of education) or equivalent degree in Management Sciences /Social sciences from HEC recognized University/ institution.

EXPERIENCE

- Preference will be given to the candidate having relevant experience in a reputed organization.

QUALIFICATION

- SSC with Science Preferably 1st Division from recognized Board.
- Two years Diploma in Cardiology Technology from Khyber Pakhtunkhwa Medical Faculty/ recognized Institution.

EXPERIENCE

- Candidates having experience in relevant field will be preferred.

QUALIFICATION

- Secondary School Certificate Preferably 1st Division from recognized Board & 03 Years Diploma in Electrical Engineering from recognized Board

EXPERIENCE

- Candidates having experience in relevant field will be preferred.

QUALIFICATION

- Secondary School certificate (Preferably 1st Division) from recognized Board

EXPERIENCE & CERTIFICATION

- Minimum 06 months Certificate or diploma from recognized vocational institution with 03 year's experience in a reputed organization

QUALIFICATION

- Secondary School certificate (Preferably 1st Division) from recognized Board

EXPERIENCE & CERTIFICATION

- Minimum 06 months Certificate or diploma from recognized vocational institution with 03 year's experience in a reputed organization

QUALIFICATION

- Secondary School certificate (Preferably 1st Division) from recognized Board

EXPERIENCE & CERTIFICATION

- Minimum 06 months Certificate or diploma from recognized vocational institution with 02 year's experience in a reputed organization

QUALIFICATION

- Secondary School certificate (Preferably 1st Division) from recognized Board
- Diploma in CMW OR CNA OR any Paramedics Technology from Khyber Pakhtunkhwa Medical Faculty/ recognized Institution.

EXPERIENCE

- Candidates having experience in relevant field will be considered.

SELECTION CRITERIA

Short listing will be done based on educational qualifications and relevant experience/BOG AMTI approved criteria and through ETEA screening test Only Shortlisted Candidates will appear for interview before the Selection committee.

The applicants are informed that they can only be selected if they are readily available for position (to be confirmed during interview). The overall personality commensuration with the intended role must be kept in mind while selecting the candidate.

Average of the aggregate of the interview marks awarded will be taken as final interview marks obtained by candidate.

Chairman committee will ensure that all members of the committee are well conversant with the marking system and marking candidates is done without a Bias. Only those Government Servants will be interviewed who will render a "Willingness Certificate" to leave service and become MTI ATH employee, immediately on selection.

The committee will recommend names to the competent authority MTI ATH/AMC/ACD in order of merit of interview and pre interview marks secured for the abovementioned positions of MTI ATH/AMC/ACD Abbottabad.

TERMS & CONDITIONS

- All roles, responsibilities, and the method of selection and appointment shall be governed by the MTI Act, 2015 (as amended from time to time) and the Policy Board Rules and Regulations duly adopted by AMTI Abbottabad, as amended from time to time.
- Candidates must be eligible in all respects and possess the prescribed educational qualifications and relevant post-qualification experience, duly issued by the competent authority. Attested copies of Degree, DMC, Domicile, CNIC, and Experience Certificates shall be required to be submitted at a later stage after the screening test. Only documents submitted within the stipulated time shall be considered. All documents shall be verified during the shortlisting process, and any candidate found to have submitted fake, forged, or unverifiable documents shall be disqualified and proceeded against in accordance with the law.
- The candidate must be in good standing with his/her current employer and shall submit a reference letter from the current employer along with at least one additional reference letter. Names and contact details of three referees shall be provided after the screening test.

- The Appointment of Internal Auditor and Experiential Registrar for a period of three years and Trainee Registrar for two years (non-extendable).
- The appointment shall be made for the following tenures shall be non-extendable: Internal Auditor and Experiential Registrar: Three (03) years Trainee Registrar: Two (02) years
- Appointments shall be regulated under the MTI ATH/AMC/ACD Uniform Contract Policy (December, 2025) on Institutional Pay Scale (IPS) with Contributory Provident Fund (CPF), or any amendments thereof, subject to annual performance evaluation (PERs) at the end of each calendar year.
- The appointee shall be on probation for one (01) year, during which the contract may be terminated without notice.
- A candidate may be disqualified or excluded from interview if he/she: Has been convicted by a court of law Has been dismissed from public service Knowingly furnishes false information or suppresses material facts Submits forged or tampered documents Attempts to influence the selection process by improper means Has a previous history of dismissal from service Tampers with age or academic records Misbehaves during the interview process
- Character verification and background checks of the selected candidate shall be conducted. In case of any adverse report or criminal record, the selection shall stand cancelled or withdrawn.
- Only shortlisted candidates shall be called for interview. No TA/DA shall be admissible. Original documents must be produced at the time of interview.
- Quotas shall be observed as per rules: 2% for persons with disabilities, 10% for female candidates, and 5% for minorities. A disability certificate issued by the competent medical board shall be required where applicable.
- Candidates employed in Government or Semi-Government organizations must apply through proper channel with NOC and, if selected, shall resign from service. Civil servants, including those on long leave, must resign from civil service; failure to secure acceptance of resignation within the probation period shall render the appointment terminated ab initio.
- The Scrutiny Committee shall be competent to reject any application that is incomplete or received after the due date. Aggrieved candidates may submit a written appeal to the competent authority, whose decision shall be final.
- No communication shall be entertained once a candidate has been selected.
- An attractive salary package and benefits, commensurate with the qualifications and experience of the appointee, shall be offered.
- Any attempt to approach or influence any member of the Selection Committee or any official shall result in automatic disqualification.
- The decision of the Selection Committee, subject to approval by the competent authority / Board of Governors, AMTI Abbottabad, shall be final.
- The Internal Auditor shall report directly to the Board of Governors, AMTI Abbottabad.
- Upon appointment, the candidate shall become a full-time institutional employee and must resign from any other employment, national or foreign, including civil services of the Government.
- The appointee shall have no conflict of interest.
- The competent authority / Board of Governors, MTI ATH/AMC/ACD, reserves the right to increase or decrease the number of vacancies, cancel the recruitment process, or re-advertise the positions at any stage.
- The deadline for submission of applications is 05:00 PM on January ____, 2026. Applications received after the deadline shall not be considered.

HOW TO APPLY

- Application is acceptable only on a prescribed performa available on official website of AMC: www.ayubmed.edu.pk or ATH, www.ath.gov.pk
- Applications can also be submitted electronically by completing all documents in a single PDF through email seniormanagerhr.ath@ayubmed.edu.pk in a required stipulated time.
- Candidates applying for positions at Serial No. 01, 02 & 03 shall submit their applications along with a complete Job Application Form, covering letter, attested copies of academic credentials, qualification and experience certificates, CNIC, domicile, NOC (where applicable), and four (04) passport-size photographs (white background), along with the original bank deposit slip/bank draft (non-refundable processing fee), through registered courier service to the Office of the Senior Manager HR at the address given below, in the name of "Hospital Director", Receipt Account No. 0827-0010024387000010, Allied Bank Limited, Mirpur Branch, as per the following schedule.

PAYMENT SCHEDULE	
DESCRIPTION	PAYMENT
S# 01	Rs.2000/-
S# 02 & 03	Rs.1000/-

- Candidates applying for positions at Serial No. 04 to 16 shall apply online through www.etea.edu.pk. The online application form and prescribed deposit slip shall be available on the ETEA official website.
- ETEA shall charge an application processing/test fee (plus applicable GST) per candidate for a single post. After online application, candidates shall deposit the prescribed non-refundable fee through Easypaisa App or at any UBL Bank branch.
- Government servants and employees of autonomous bodies shall apply through proper channel.
- Applications submitted by hand or in person shall not be entertained.
- After successful submission of the online application, a prescribed online deposit slip containing the token number, project code, and candidate's personal information shall be generated.
- Candidates shall print the generated deposit slip and deposit the prescribed fee as mentioned above.
- Candidates must retain the original candidate copy of the deposit slip, bearing the bank's stamp, and shall not share it with anyone.
- Candidates shall not send documents or testimonials to the ETEA office. Copies of required documents shall be provided only by candidates who qualify the screening test, as and when required by ETEA or the Appointing Authority for scrutiny.
- Application form is available at www.etea.edu.pk on 06th January, 2026.
- Last date for submission of online applications is 31st January 2026.
- Candidates will be informed through SMS by ETEA to download and print their Electronic Roll Number Slips from www.etea.edu.pk. Candidates are advised not to provide ported or converted mobile numbers.
- Test date, time, and venue shall be communicated through the ETEA website and mentioned on the Roll Number Slip.

Note: ETEA shall not issue Roll Number Slips through postal or courier services. Eligible candidates shall download and print their Electronic Roll Number Slip (bearing the candidate's photograph) from the ETEA website for appearing in the test. MTI ATH/AMC/ACD is committed to achieving workforce diversity in terms of gender and culture. We further encourage Individuals from minority groups, indigenous groups, and persons with disabilities to apply.

(HOSPITAL DIRECTOR/MEDICAL DIRECTOR)

MEDICAL TEACHING INSTITUTION ATH/AMC/ACD, ABBOTTABAD

POSTAL ADDRESS: OFFICE OF THE SENIOR MANAGER HR, HUMAN RESOURCE DEPARTMENT

2nd floor Admin OPD Block, MEDICAL TEACHING INSTITUTION, MTI ATH/AMC/ACD, Main Mansehra Road Abbottabad

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