



**Government of Khyber Pakhtunkhwa
Ayub Teaching Hospital
Medical Teaching Institution, (ATH) Abbottabad**

Standard Bidding Document

FOR

Procurement of Printing Items

Under National Competitive Bidding (NCB)

Tender (2026-27)

ADVERTISEMENT

S.NO	Description	Detail
1	Bid reference number	AYUB Teaching Hospital- Abbottabad Tender/2026-27
2	Name of Client	MTI/ ATH
3	Name of Goods	Article Store (Printing Items)
4	Commencement date of provision of Bidding Document Closing date of issuance of tender documents	As per advertisement notice.
5	Bidding for Selective Items	Yes
6	Bidding procedure	Single Stage ONE Envelop Procedure
7	Clarification(s) on Bidding Documents	Ayub Teaching Hospital Abbottabad
8	Language of bid	English
9	Bid Price	Bid Price shall be inclusive of all duties and all applicable Govt taxes.
10	Currency of Bid	PKR

11	Amount of Bid Security / Earnest Money	<i>The Bidder shall furnish,</i> a Bid Security as per advertisement in the name of Hospital Director, ATH, Abbottabad.
12	Last date and time for receipt of bidding document	As per NIT Through registered post or courier service by hand tenders will not be accepted.
13	Date, time and venue of opening of technical bids	As per advertisement notice
14	Duration of Contract	One year
15	Bid Validity	90 Days

TERMS AND CONDITIONS.

Sealed and postal tenders by Ayub Teaching Hospital Abbottabad as per advertisement for the Year 2026-27 from the eligible firms as per following Terms & conditions, KPPRA rules and KPPRA SDBs.

Mandatory Documents. The following documents must be attached with the bid.

- Registration Certificate for NTN, STRN.
- Active status on ATL for NTN & STRN
- Last 01 years Bank Statement
- Last Year Tax Return
- Affidavit on stamp paper duly attested mentioning following statements:
- CDR amounting to Rs. 300,000/= is attached with financial bid.
- The firm is not black listed
- Non-Shareholder Certificate (That no employee of MTI ATH Abbottabad is shareholder in the Firm's business
- Certificate of 100% compliance with purchaser's specifications be provided on Firm/Company letter head

Procurement procedure of single stage single envelope will be adopted for tendering.

Contractors/Firms/Companies qualified with regards to mandatory requirements and lowest price will be asked to provide samples of quoted items for inspection and approval of inspection committee.

Lowest priced among mandatory qualified and accepted samples bids will be accepted

GENERAL TERM & CONDITIONS

1. Rate Quoted must be in printed form: hand written quoted rate will be rejected.
2. Tender will be received and opened as per advertisement notice.
3. Tender will be considered according to KPPRA rules.
4. The KPPRA standard bidding documents for procurement of small goods/ General Condition of the contract are part of the bidding Documents
5. Tender will be single stage One envelop basis.
6. The tender envelops must be sealed and clearly Marked as "Name of Tender" which shall be addressed to Hospital Director Ayub Teaching Hospital.
7. The bidding documents fee Rs. 1500/- is non-refundable.
8. Incomplete tender will not be accepted.
9. Conditional tender will not be accepted.
10. The price must be quoted as per Tender list.
11. The only single price must be quoted against each item.
12. If the supply is found below the specification/sample the consignment will be rejected by the inspection committee.
13. The sample lying in article store can be checked by the interested bidders during working hours for information regarding samples or the bidders quoted their rates as per specification mentioned for each items.
14. The payment will be made after receipt/acceptance of goods in accordance with the approved sample within 30 days from the receipt of invoice and inspection. No advance payments will be made under any circumstance, No substandard material will be accepted and the store will return to contractor at his own risk and cost.
15. The competent authority can reject the tender as per KPPRA rules.
16. If the item(s) found below contract specification. The contractor shall replace the supplied items according to the approved specification at their own risk and cost during the contract period.
17. All prices mentioned in the financial proposal shall be in Pak Rupees (PKR). Any item and product found below the specification, the same shall be replaced by the supplier at his own cost during the term of the warranty/guarantee period.

18. The quoted rates should be inclusive of all Govt taxes applicable time to time & any additional charges imposed by the Govt. Moreover the Hospital authority shall not pay any charges on account of transportation /installation/commissioning etc.
19. Proposals shall be submitted in English language
20. Each page of the tender shall be signed by the bidder. If not signed the bid will be rejected.
21. The Hospital authority may increase or decrease quantities of items as per KPPRA rules.
22. The successful supplier shall ensure to complete the supply of items/product at the earliest but not later than 30 days from the date of issuance of purchase/supply order.
23. The Partial supply will not be accepted in any case.
24. The blacklisting manual is part of this bidding document.
25. The bidder is bound to supply the quoted items.
26. The Force majeure is applicable after production of valid and authenticated evidence by the supplier within stipulated time period.
27. The successful suppliers are bound to comply the term & conditions of Purchase order.
28. Cutting/overwriting in the tender will not be acceptable.
29. All taxes, from time to time enhanced by the GOVT shall be admissible/deducted.

THE LIST OF REQUIRED ITEMS IS
ATTACHED HEREWITH AS PART OF
TENDER DOCUMENTS

Tender List Regarding Printing Items for the year 2026-27.

S No.	Name of Items	Rate
01	Attendance Register Printed Ayub Teaching Hospital 70gm Paper (100 Leaf) 9"x13". As per sample	
02	Blood Reaction Pad 100 Leaf 68gm Paper (A4 Size). As per sample	
03	Blood Request Pad 100 Leaf 68gm Paper (A4 Size). As per sample	
04	Consent for MRI Form 100 Leaf 80 gm Paper (A-4 Size). As per sample	
05	Consent for Operation Pad 100 Leaf 68gm (Legal Size). As per sample	
06	Daily Blood Bank Register (Incoming) 300 leaf 68gm Paper (600 pages printing) Both sides printed. As per sample	
07	Daily Blood Bank Register (Issuing) 300 leaf 68gm Paper (600 pages printing) Both sides printed. As per sample	
08	Daily Blood Bank Register (Screening) 300 leaf 68gm Paper (600 pages printing) Both sides printed. As per sample	
09	Daily Blood Bank Register (RA Factor) 300 leaf 68gm Paper (600 pages printing) Both sides printed. As per sample	
10	Death Certificate Pad 100 Leaf 68gm Paper (A4 Size). As per sample	
11	Death Summary Pad 100 Leaf 68gm Paper (Legal Size). As per sample	
12	Duty Slip For Ambulance 100 Leaf 68gm Paper (S No. 1 To 100) 5"x8" As per Sample.	
13	ECHO Cardiography Report Pad 80gm Per Paper 100 Leaf (A4 Size). As per sample	
14	File Cover Clip (Printed Ayub Teaching Hospital Abbottabad) Size 13.5"x9.5" Art Card 300gm. As per sample	
15	File Cover Pakka (Printed Ayub Teaching Hospital Abbottabad) Size 14"x9.5" Best Quality with extra large Tags/set. As per sample	
16	File Cover Tag (Printed Ayub Teaching Hospital Abbottabad) Size 13.5"x9.5" Art Card 300gm with tags. As per sample	
17	Indent Register 200 Leaf 68gm Paper (S No. 1 To 200). As per sample	
18	MLC Register 100 leaf 68 Gram As per sample. As per sample	
19	Post Mortem Register 100 leaf 68 Gram As per sample. As per sample	
20	Major Operation Register 200 Leaf 68gm As Per Sample. As per sample	

21	Minor Operation Register 200 Leaf 68gm. As Per Sample. As per sample	
22	Operation List 100 leaf 68gm paper Size 8.5"x13.5". As per sample	
23	OT Register 200 Leaf 68gm Paper Size 16"x12.5". As per sample	
24	Physiotherapy Card as per sample. As per sample	
25	Receipt Book (as per sample) 55gm paper (duplicate)with Numbering. As per sample	
26	Receipt Book four color (as per sample) 55gm paper With Numbering. As per sample	
27	Stock Register Per No. Super Quality Imported 80gm paper 800 pages with numbering. As per sample	
28	Stock Register Per No. Super Quality Imported 80gm paper 400 Pages with numbering. As per sample	
29	CT/Ultra Sound Report Form. 100-leaf pad 68 gm paper (Legal). As per sample	
30	Ultra Sound Report Form Abdomen100-leaf pad 68 gm paper (Legal). As per sample	
31	Ultra Sound Report Form Gynae/OBS0 100-leaf pad 68 gm paper (Legal). As per sample	
32	X-Ray Register (300 Leaf 68 gram) Size 16'' x12.5''. As per sample	
33	ECG Register Printed, 400 Leaf As per sample.	
34	Pad for Dialysis Unit 68 gram (Legal) As per sample.	
35	Regular Patient File (Each File containing 13 leaf double side printed including binding) Super Quality 70 gram paper. As per sample	
36	SSP Patient File (Each File of 13 leaf double side printed including binding) Super Quality 70 gram paper. As per sample	
37	SSP/IBPP Patient File (Each File of 13 leaf double side printed including binding) Super Quality 70 gram paper. As per sample	
38	House Job Certificate (As per Sample).	
39	Vehicle Sticker. (As per Sample).	
40	Baby Hand Over Register (70gm Paper 200 leaves). As per sample	
41	Patient Registration Card (As per Sample).	
42	Attendant Card with Hard Coating (As per Sample).	

43	ENT Audiometry form 68 gram 100 leaf pad (As per sample).	
44	Surgeon Note Register 68gram 300pages. As per sample	
45	MRI Report Record Register 68gram 300 pages. As per sample	
46	CT Scan Report Record Register 68gram 300 pages. As per sample	
47	MRI/CT Request form 68 gram (As per Sample).	
48	Vital Sign Sheet (White color) 100 leaf 70 gram paper. As per sample	
49	Medication Administration Sheet (White color) 100 leaf 70 gram paper. As per sample	
50	Treatment Chart (White color) 100 leaf 70 gram paper. As per sample	
51	Title Page with ATH Monogram (White color) 100 leaf 70 gram paper. As per sample	
52	Mandatory Admission performa 80 gram paper 100 leaf Pad (As per sample).	
53	Surgery Performa for IBP-SSP patient 70 gram 100 leaf Pad (As per sample).	
54	GP/CP Fund Ledger 400 leaf size 19'' x 15'' Super Quality imported 70 gram paper (As per sample).	
55	CT Scan Request Form 100 Pages Pad/A4 size 70 gram paper	
56	CT Scan History Form 100 Pages Pad/A4 size 70 gram paper.	
57	Consent For CT Scan 200 Leaf Register 70 gram paper.	
58	Instruction Performa of CT 100 Pages Pad 70 gram paper.	
59	Performa For Instructions about Sehat Sahulat Program (SSP) 70 gram paper.	
60	Treatment Chart for Cardiology Unit 70 gm Paper Size 8x13	
61	Temperature Chart (White color) 100 leaf 70 gram paper. As per sample	