

**TERMS AND CONDITION FOR CONTRACT OF EXECUTIVE PUBLIC TOILETS IN  
AYUB TEACHING HOSPITAL, ABBOTTABAD**

The following mandatory documents must be attached with the tender: -

- a) Active status on ATL for NTN and KNTN.
  - b) Income Tax registration
  - c) Last Year income tax return.
  - d) Last three (03) years Bank statement
  - e) CDR equal to 03-months quoted rent attached.
  - f) Three (03) years experience of similar nature in a reputed Govt/Private institution. (Documentary evidence shall be provided).
  - g) Affidavit on judicial stamp paper duly attested mentioning following statements:
    - (i) CDR as per clause (e) is attached with the bid.
    - (ii) The firm is not black listed.
    - (iii) Non-shareholder Certificate (That no employee of Ayub Teaching Hospital, Abbottabad is shareholder in the firm's business).
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1. The period of contract will be for one year from the date of signing of contract, on which date the contract would stand expired. The contract is extendable upto three (03) years upon satisfactory performance of the contractor. In the event that the succeeding/new contract is not awarded to the other entity (for any reason). It shall remain the sole discretion of the competent authority to extend existing contract for as much intervening period as required.
  2. Total Number of washrooms is 21.
  3. Monthly rent shall be deposited by 5<sup>th</sup> of each month in advance failing which 2% penalty shall be imposed per week upto maximum of 10% for the due month in case of non-deposit of rent for consecutive 2-Months; the contract shall be automatically cancelled.
  4. Tender shall be single stage single envelope basis.
  5. Sub-letting will not be allowed and if found, the contract will be cancelled by forfeiting the call deposit in favor of the institution.
  6. Bio-data of the worker along with copy of ID cards will have to be deposited with the administration by the contractor and only that authorized person will be worked.
  7. Any type of narcotic/weapon in the hospital premises is strictly prohibited.
  8. In case of any violation of the contract shall be terminated with one month notice and security will be forfeited and firm also be blacklisted.
  9. The tender shall be received opened as per Advertisement notice.

10. In case of any conflict raised between both the parties (institution and Contractor) the matter will be resolved through mutual understanding but decision of the Hospital Director will be final.
11. The contractor already working/running the contract must attached performance clearance certificate from Accounts Officer ATH.
12. The bidder shall charge Rs.50/- per visit from the users and display rate outside toilet.
13. The contractor shall provide towel, soap and handwash to facilitate the users.
14. The worker will have to wear the proper uniform as per ATH management direction.
15. The cleanliness of toilet and adjacent outside area including mosque will be the responsibility of bidder/Contractor, failing which fine will be imposed upto Rs.3000/- per instance.
16. The security of the contractor will be released after completion of contract period.
17. The contractor will not go to any court of law against the decision of hospital authority.
18. In case of any damage to the accessories/equipment, the contractor will be responsible for new installations/repair.
19. The successful bidder will made contract agreement with hospital authority within 10-days after receiving of award letter.
20. The rate offered in financial bids must be typed and printed, Hand written rates in financial bids will be rejected.
21. The blacklisting manual is part of this bidding documents
22. In case of complaints by users for overcharging of charges, fine of Rs.5,000/= shall be imposed per complaint. In case of frequent complaints, the Competent Authority has the right to cancel the contract and forfeiture of bid security.
23. The contractor shall ensure opening of toilet 24/7
24. The KPPRA standard bidding documents are part of this document.

25. There shall be an oversight manager appointed by the Hospital Director to ensure that all above clauses shall be adhered in true letter & spirit, the failure of which shall be in the first instance, be communicated to vendor (party II) & subsequently if the discrepancy continues, shall be liable to a penalty as prescribe in the above clauses or as deemed appropriate by Hospital Director
26. If the contractor left the contract without completion, the CDR amount will be confiscated in favour of institution as penalty.
27. Cutting/overwriting in the tender will not be acceptable.
28. All government taxes will be applicable as per prevailing laws. Taxes enhanced by the GOVT from time to time shall be applicable accordingly.
29. Any breach of clause in the bidding documents or agreement by the contractor will result in a fine of Rs.10,000/= per instance, along with a formal warning issued to the contractor.
30. If three consecutive warnings are issued to the contractor, it will result in the forfeiture of the CDR and termination of the contract.

**I abide by the terms & conditions and offer Rs. \_\_\_\_\_/rent per month**

**for all Executive Toilets, ATH**

**Rupees in words** \_\_\_\_\_

**Contractor's Name** \_\_\_\_\_

**Signature & stamp** \_\_\_\_\_

**Address** \_\_\_\_\_